

## Procedures

# NPR 725 Using a large pilot staff

## Description

This document describes the procedure for using a large pilot staff.

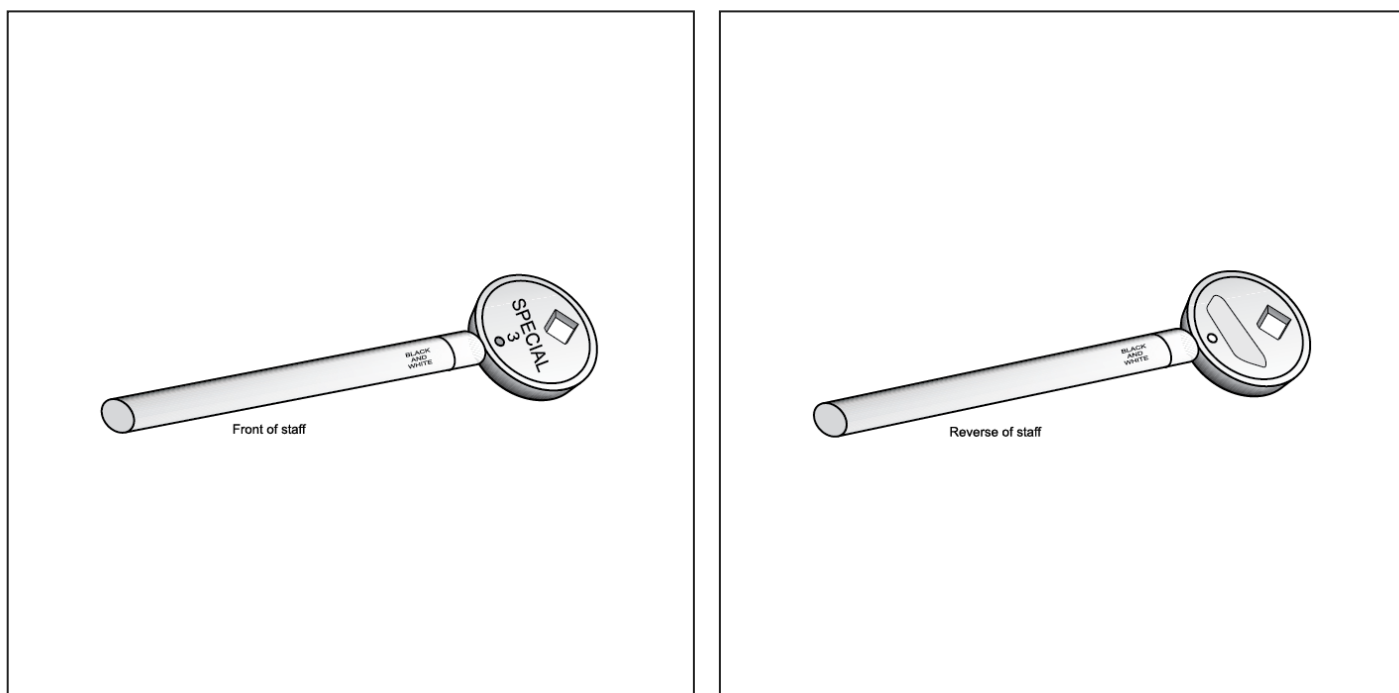
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## Introduction

Large pilot staffs authorise movements in either direction over a line.

Pilot staffs are numbered and inscribed to identify them. A label receptacle is in the head of each pilot staff.

FIGURE 1: Large pilot staff.



## Authorising pilot staff working

### Network Controller

- 1 Get the necessary assurances for pilot staff working.
- 2 Tell a Qualified Worker at the entry end of the pilot staff section to prepare a large pilot staff for use.

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- 3 Compile an *NRF 010 Pilot Staff Working Introduction* form to authorise pilot staff working in a defined pilot staff section.
- 4 Issue the Pilot Staff Working Introduction form to the Signallers at both ends of the pilot staff section.

### Note

Issue Pilot Staff Working Introduction forms to Qualified Workers at signal boxes switched in during pilot staff working.

- 5 Tell affected Signallers about the details and running-direction of the first movement.
- 6 Record, in permanent form, the time that pilot staff working started.

## Preparing a large pilot staff

### Qualified Worker at the first entry end

- 1 Cut a label for the large pilot staff from suitable material.
- 2 Print the limits of the pilot staff working and:
  - the line for which pilot staff working is authorised, or
  - a reference to item 2 of the *NRF 008 Pilot Staff Notice (PSN)* form.
- 3 Secure the label in the receptacle in the staff head.

## Using a large pilot staff

### Entry-end Signaller

- 1 Compile:
  - an *NRF 008 Pilot Staff Notice (PSN)* form
  - an *NRF 011 Worksite Warning* form, if there are more than six worksites in the affected portion of track.
- 2 If there is to be a following movement:

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- give the PSN to the Driver or Track Vehicle Operator of rail traffic ready to depart
  - show the correct pilot staff to the Driver or Track Vehicle Operator
  - give the Driver or Track Vehicle Operator a completed *NRF 007 Pilot Staff Ticket* form.
- 3 If the next movement will be from the opposite direction, give the PSN and the pilot staff to the Driver or Track Vehicle Operator of rail traffic ready to depart.
  - 4 If the block is clear, authorise the Driver or Track Vehicle Operator to proceed.

**Driver or Track Vehicle Operator**

- 5 Check that the issued PSN and pilot staff, or Pilot Staff Ticket are correct for the section.
- 6 Give the pilot staff, or the Pilot Staff Ticket, to the exit-end Signaller.

**Exit-end Signaller**

- 7 Safeguard the pilot staff, or fulfil the Pilot Staff Ticket.
- 8 Report the arrival of rail traffic to:
  - the entry-end Signaller
  - the Network Controller.

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## Related Documents

**NPR 721 Spoken and written communication**

**NPR 723 Using block posts**

**NPR 724 Using clearance locations**

**NPR 726 Using half pilot staffs**

**NPR 727 Using crossovers for special working**

**NPR 728 Operating emergency crossovers**

**NPR 745 Using non-interlocked points**