RailSafe

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Form Procedures
NPR 007 Using a Pilot Staff Ticket

Description

This document describes how a Pilot Staff Ticket must be compiled, issued, cancelled, fulfilled and managed.

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Introduction

NRF 007 Pilot Staff Ticket is used during pilot staff working to authorise occupancy of a pilot staff section if there is to be a following movement.

Rail traffic may travel on the authority of a Pilot Staff Ticket only after the Driver or Track Vehicle Operator has sighted the pilot staff or the half pilot staff (half-staff).

Numbering forms

Qualified Workers issuing a Pilot Staff Ticket must number the form consecutively on a pad-by-pad basis.

> ### ℹ Note
>
> A Pilot Staff Ticket must not be used to authorise travel to a nominated location within a section and return to the entry end.

Mandatory items

All items must be completed:

1 Ticket Number

2 Issued to

3 Authority

4 Issued by

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Item 3 – Authority

Give clear details of the authorised travel limits as locations in the direction of travel.

FIGURE 1: NRF 007 Pilot Staff Ticket

RailSafe   **Pilot Staff Ticket – NRF 007**

1. **Ticket Number**

2. **Issued to**
   name   rail traffic ID   hr   / /

3. **Authority**
   After you have seen the pilot staff, or the half pilot staff and the Pilot Staff Working Introduction form, you are authorised to occupy the pilot staff section and travel from:
   location   to   location
   Follow all instructions on the Pilot Staff Notice.

4. **Issued by**
   name   location/panel   hr   / /

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Related Documents

NRF-007-Pilot-Staff-Ticket.pdf