

# NPR 005 Using a Special Proceed Authority (SPA) Form

### **Description**

This document describes how a Special Proceed Authority must be compiled, issued, cancelled, fulfilled and managed.

Not what you are looking for? See more Form Procedures

#### Introduction

NRF 005 Special Proceed Authority (SPA) is used to authorise rail traffic movements when the Proceed Authority normally provided by the system of Safeworking in operation is not available.

# **Numbering forms**

Network Controllers authorising the SPA must number the form consecutively on a pad-by-pad basis.

# Mandatory items

The following items must be completed:

- 1 SPA Number
- 2 Authority
- 3 As a result of
- 4 Assurances
- 10 Issued to
- 11 Authorised by

### Item 2 – Authority

Give clear details of the SPA limits as locations and/or other specified limit.

#### Item 3 - As a result of

Give brief and clear details about why a SPA is needed.



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#### Item 4 - Assurances

Review each assurance and:

- write **NA** (Not Applicable) in the assurances box **NA** if the assurance has been considered but is not applicable, or
- write Y (Yes) in the assurances box Y if the assurance does apply.

# **Optional items**

The following items are optional:

- 5 Worksites
- 6 Railway track signal protection
- 7 Facing points
- 8 Travelling in the wrong running-direction
- 9 Special instructions

Review each item, and:

- put a cross in the numbered box 🕱 if the item does not apply in this instance, or
- tick the numbered box if the item applies in this instance and complete the details.

#### Item 5 - Worksites

If the item applies, tick the numbered box **5** v and complete the details.

Record details of railway track signal protection in Item 6.

## Item 6 - Railway track signal protection

If the item applies, tick the numbered box **6** and complete the details.

# Item 7 – Facing points



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If there are points that need to be set and secured, tick the numbered box **7** v and complete the details.

### Item 8 - Travelling in the wrong running-direction

Tick the numbered box **8** if the movement is in the wrong running-direction (on a unidirectional line).

### Item 9 - Special instructions

Tick the numbered box **9** if there are further instructions and complete the details, including details of speed restrictions.



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FIGURE 1: NRF 005 Special Proceed Authority (SPA)

Authority is given to the Driver of train No. to travel on the UP DN   (out out fine deplicable)    ### Course out of not applicable)  ### Assurances Mark each assurance box with either Y (Yes) or NA (Not Applicable) as appropriate    ### Assurances Mark each assurance box with either Y (Yes) or NA (Not Applicable) as appropriate    ### The track within the limits of this authority, excluding within yard limits of attended locations, will be occupied only by authorised rail traffic    ### Affected Signallers have provided an assurance that unauthorised rail traffic is, or will be, restrained from entering the limits upder this authority    ### Effective communication is established between affected Qualified Workers    ### Previously issued Proceed Authorities have been cancelled or fulfilled    ### Obstructions are protected    ### Current work on track authorities or work on track methods in affected sections are cancelled or fulfilled    ### Obstructions are protected    ### Current work on track authorities or work on track methods in affected sections are cancelled or fulfilled    ### Obstructions are protected    ### Current work on track authorities or work on track methods in affected sections are cancelled or fulfilled    ### Obstructions are protected    ### Current work on track authorities or work on track methods in affected sections are cancelled or fulfilled    ### Obstructions are protected    ### Current work on track authorities or work on track methods in affected sections are cancelled or fulfilled    ### Obstructions are protected    ### Current work on track authorities or work on track methods in affected sections are cancelled or fulfilled    ### Obstructions are protected    ### Current work on track authorities or work on track methods in affected sections are cancelled or fulfilled    ### Obstructions are protected    ### Current work on track authorities or work on track methods in affected sections are cancelled or fulfilled    ### Obstructions are protected    ### Current work on t		CDA Novel				al Proceed			
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# **Related Documents**

NRF-005-Special-Proceed-Authority.pdf



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