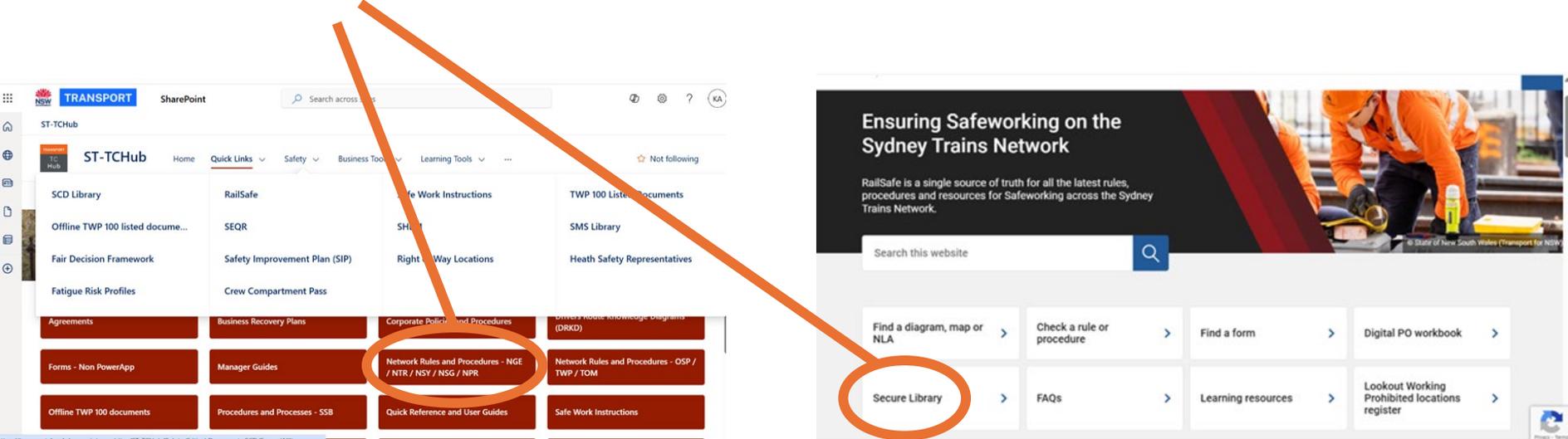


Accessing the Secure Library

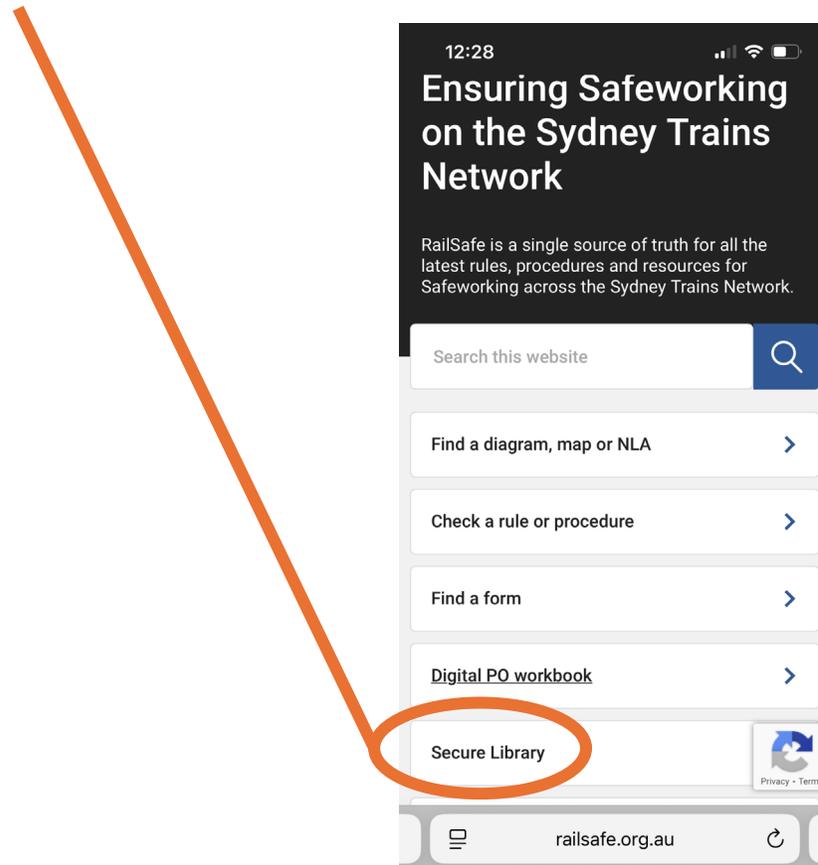
Desktop or Laptop

There is no change to the way you access the new Secure Library. It is accessed via the existing link button on Railsafe or TC hub.



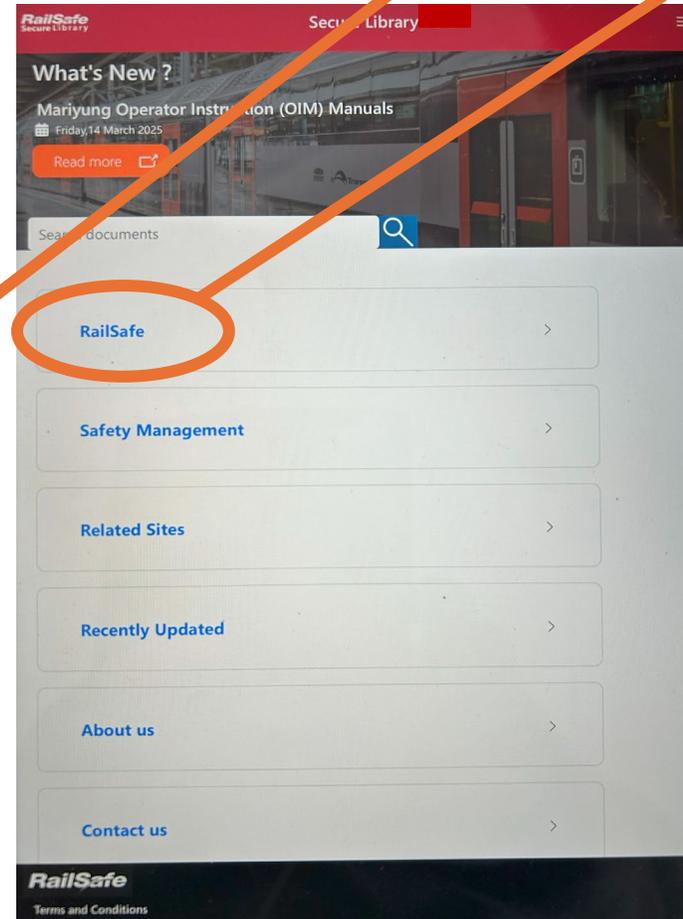
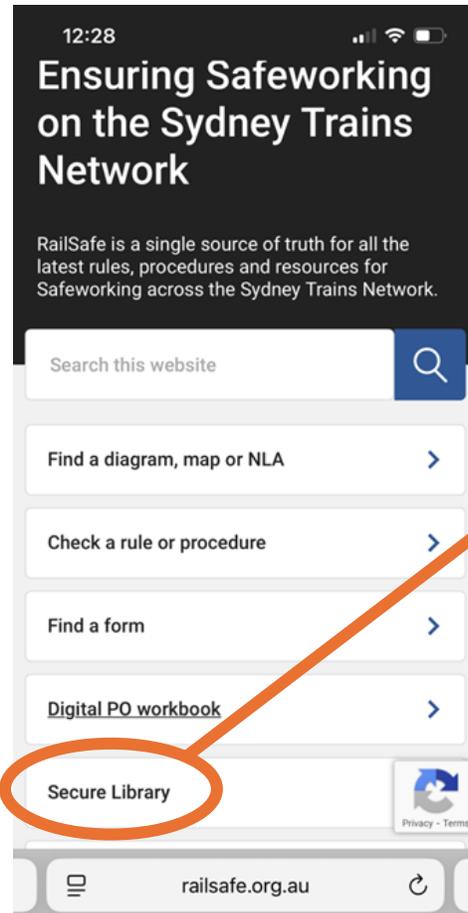
iPhone or iPad

Access to the new Secure Library is via the existing link button on Railsafe.



Navigating between Secure Library and Railsafe

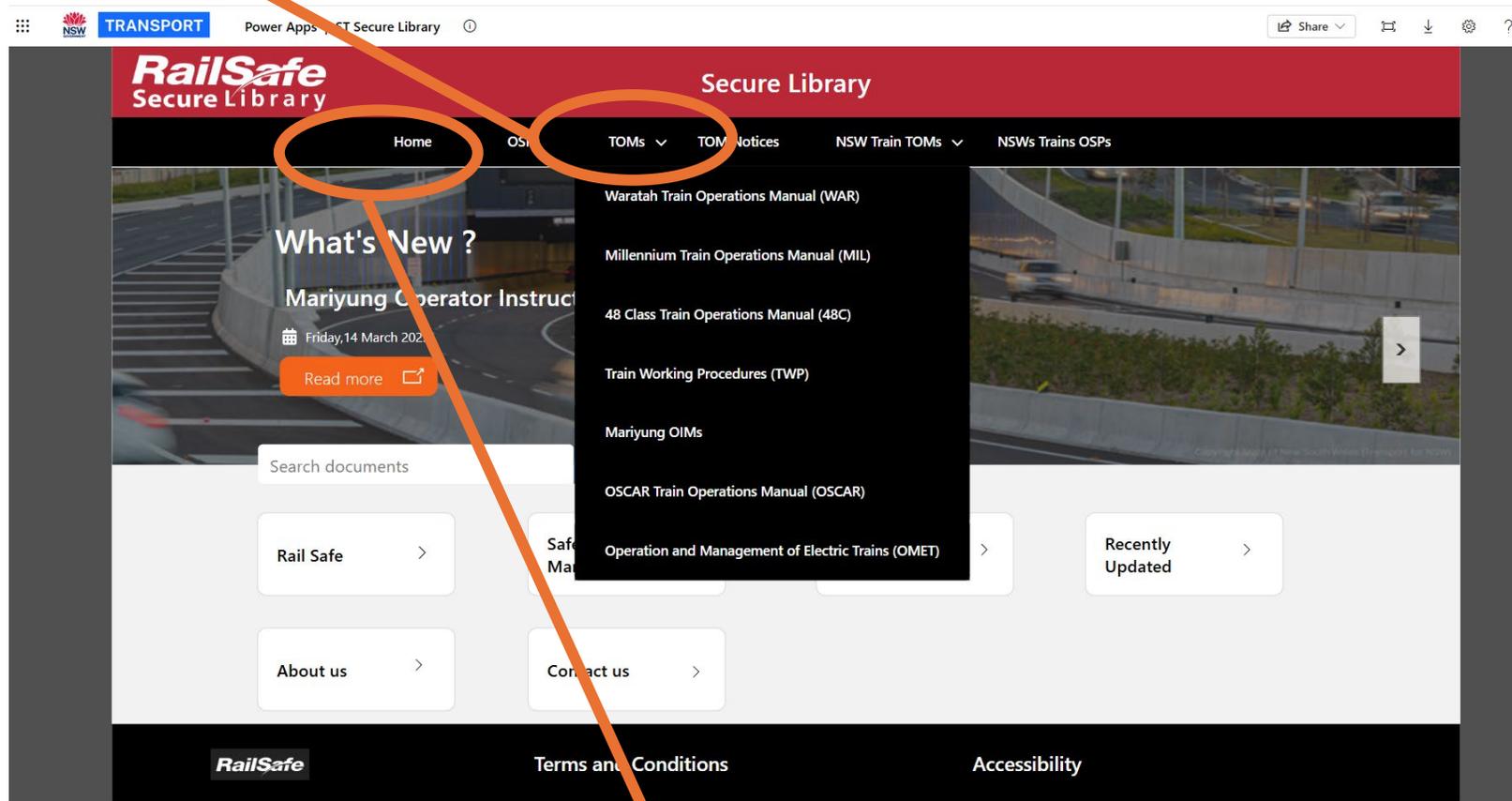
You can easily navigate between the Secure Library and Railsafe by simply clicking the **Secure Library** or **Railsafe** button on the home page you are viewing.



Using the secure library on Desktop or Laptop

Accessing TOM and OSP documents

Viewing documents on the new Secure Library is no different, simply click the applicable tab in the top banner and a sub menu appears.



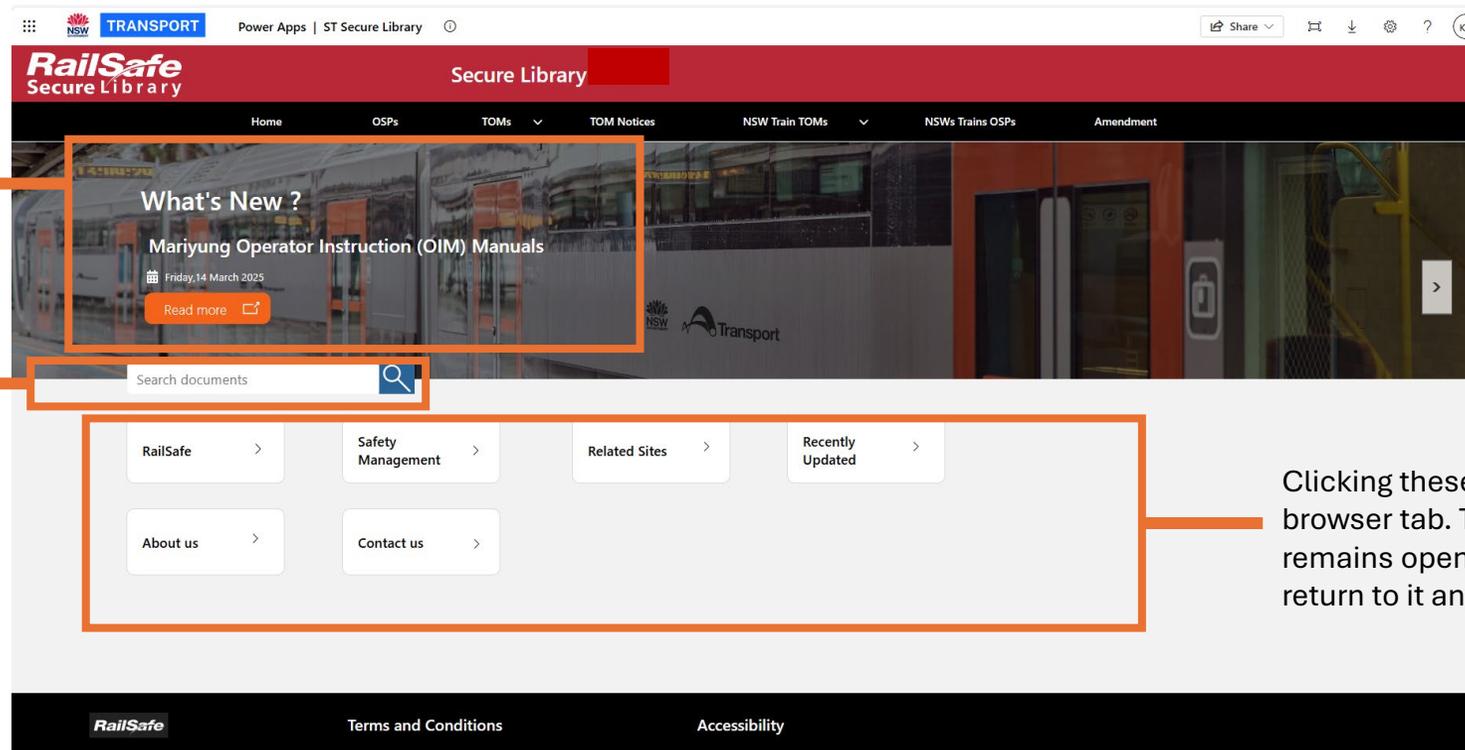
To return to the home page, simply click HOME in the top banner

NOTE: Avoid using the back button in the browser as this will close the Power App

Searching documents, accessing external links and news items.

Displays the latest updates
click the headline to read
more

Use this to quickly find
information—just type
and click the search icon



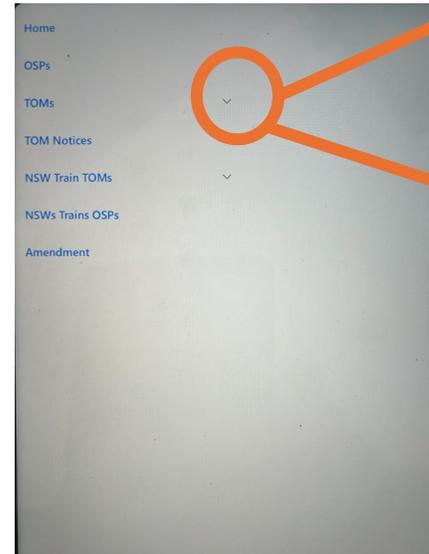
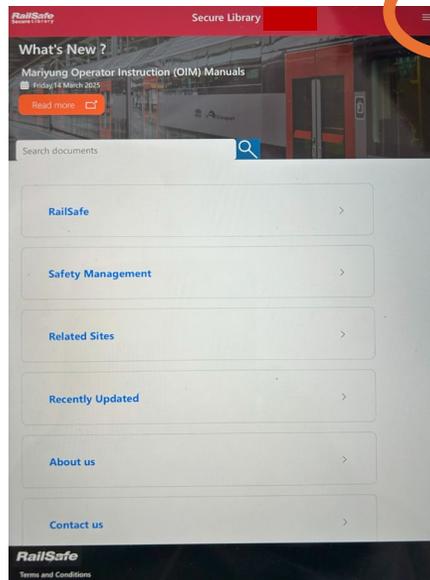
Clicking these opens a
browser tab. The Power App
remains open, you can
return to it anytime

To return to the home page, simply click HOME in the top banner

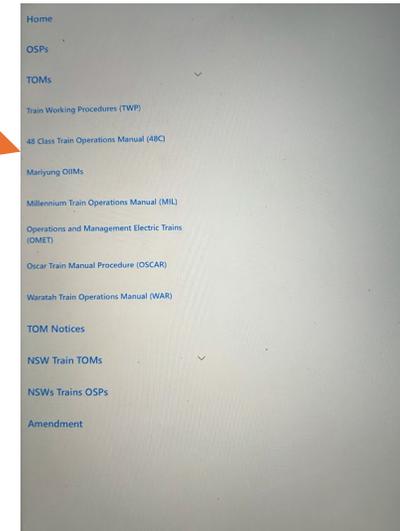
Using the secure library on a Mobile

Accessing TOM and OSP documents

Viewing documents on the new Secure Library by selecting the menu icon 



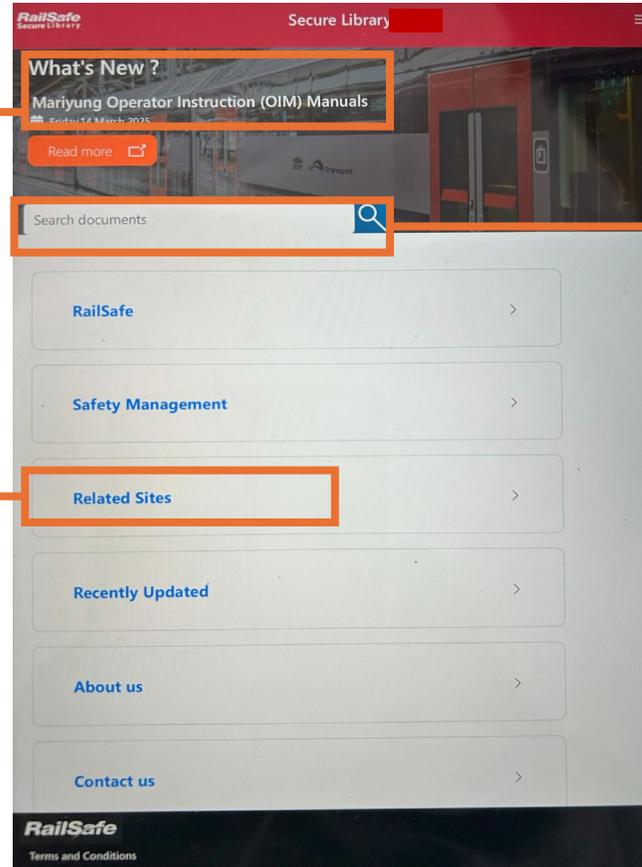
Any link that has a down arrow next to it means there is a sub-menu you can click on to view. Just tap any to go there



To close the menu, tap the  icon again or tap anywhere outside the menu.

Searching documents, accessing external links and news items.

Displays the latest updates
click the headline to read
more



Clicking these opens a
browser tab. The Power App
remains open, you can
return to it anytime

Use this to quickly find
information—just type
and click the search icon