

# Possession Notice

24

## Improving Possession Safety and Performance

### Reinforce requirements when Placing Possession Protection for LPA's

This information has been prepared to inform Sydney Trains' employees and contractors to reinforce the requirements and adherence to both the Sydney Trains Network Rules and Procedures and all applicable possession procedures for the placement of possession protection during Local Possession Authorities.

#### Background

During a recent Local Possession Authority at Hornsby, a protection team incorrectly placed a point clip on HY525B points at Hornsby whilst the points lay in the reverse position. The points were required to be secured by a point clip in the normal position to protect the possession area. The incident had a number of contributing factors which included one protection officer being distracted on a mobile telephone call, creating a miscommunication/ misunderstanding between the protection officers.

#### Requirement

Asset Scheduling and Delivery Coordination team are to reinforce during briefings with all protection teams who are placing possession protection on behalf of AS&DC, the following requirements:

- Highlight the background and potential impact of the Hornsby HY525B points incident
- Reinforce that the Protection team must contact and confirm with the controlling Signaller prior to the placement of a point clip on a set of points
- Reinforce that when placing possession protection, the protection team must focus solely on the placement of protection and undertake no other duties whilst such protection is being placed
- After each piece of protection has been placed, the protection team must verify /confirm with each other and thus come to an agreement that the protection has been placed as per the Possession Protection Constraints Register

#### The Final Word

Each and every person who places possession protection has a responsibility to work in a safe manner and to be aware of, and comply with all applicable rules and procedures.

Possession Protection Coordinators/ Possession Protection Officers are to please ensure that this Notice is highlighted and discussed with all teams placing possession protection on behalf of AS&DC.



Peter Beardsley  
Associate Director, Asset Scheduling and Delivery Coordination

Date: 14/9/17

