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weekly notice

Monday, 12 December 2016
Sunday, 18 December 2016



RailSafe

See online for all Safeworking Information

www.railsafe.org.au

Safeworking information, such as Weekly Notices and SAFE Notices, is available on the RailSafe website.

By accessing Weekly Notices and SAFE Notices online, you will receive safety information more quickly. Weekly Notices remain on the RailSafe website for two years; Permanent and Temporary SAFE Notices remain online as long as they are current.

Anyone needing back issues of Weekly Notices and SAFE Notices should contact the Network Rules unit.

If you are outside Sydney Trains, you can reach the RailSafe website via the following address:

www.railsafe.org.au

Other Safeworking documents, such as Network Rules, Network Procedures, Network Local Appendices, Safeworking Policies, SafeTracks flyers, and contractor information are also available online.

*GROUP MANAGER SAFETY AND ACCREDITATION
SYDNEY TRAINS*

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PUBLICATION DEADLINES AND SUBMISSION OF ARTICLES

Dates of the next four Weekly Notices and deadlines for articles are:

Weekly Notice	For Week	Deadline
51	19/12/16–1/1/17	22/11/16
1	2/1/17–8/1/17	29/11/16
2	9/1/17–15/1/17	6/12/16
3	16/1/17–22/1/17	6/12/16

So that printing and distributing schedules can be met, it is essential articles are received by the deadline.

Late articles will be published in the next issue of the Weekly Notice. This may result in information not being distributed in time for it to be acted upon.

When submitting articles, please include your name, position title, telephone numbers and email details at the end of the articles as shown below:

Steve Swanson

Network Rules Specialist

Tel: 02 8922 4183 (external) 2 4183 (internal)

Email: stephen.swanson@transport.nsw.gov.au

TRAIN EXAMINATIONS – EXTRA PRECAUTIONS DURING THE WOLO RISK PERIOD (OCTOBER TO MARCH)

ATTENTION: All train examiners

Rollingstock can contribute to track buckles.

Between October to March each year, higher temperatures increase the risk of track buckles on welded track due to expansion of the rails.

Rollingstock with poorly tracking or hunting bogies can apply additional lateral force to the rails that disturb the track structure under these conditions. This can contribute to track buckling under a train or after the passage of a train.

Train examinations: Passenger and freight trains

To reduce the track buckling forces from rollingstock, the following components should be inspected more closely during the WOLO risk period:

Constant contact side bearers (where fitted)

Check for wear of non-metallic components, and that the side bearers are seating correctly with no gap (see Figure 2). This applies mainly to freight, but also applies to passenger rollingstock such as NHA bogies under XPT and J type bogies under S, K and C sets.

Friction wedges

Check for excessive wedge rise, condemn notch thickness, and wear plate condition.

Wheel profiles

Check for excessive flange wear and arises.

Overloading or unbalanced loading

Check For spring deflection, obviously incorrect loading of wagon including over decks of multipack wagons.

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Evidence of hunting

Tell-tale signs of hunting are any of the following:

- fresh bolster gib wear (see Figure 1)
- wear between the side of the friction wedge and bolster pocket (see Figure 1)
- fresh wear between the axle box or the bearing adaptor and bogie side frame
- melting of plastic elements in the constant contact side bearers due to friction heating (see Figure 3).

Freight wagons with the following hunting defects should be marked off, or reduced to 50km/h maximum speed, when a WOLO has been declared.

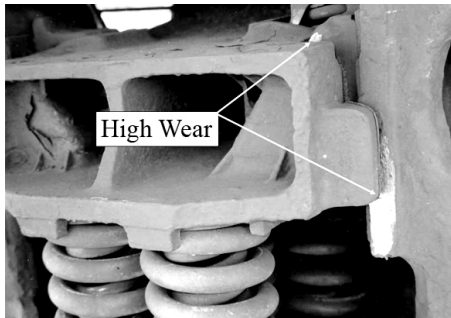


Figure 1: High gib/side frame wear and friction wedge lateral wear

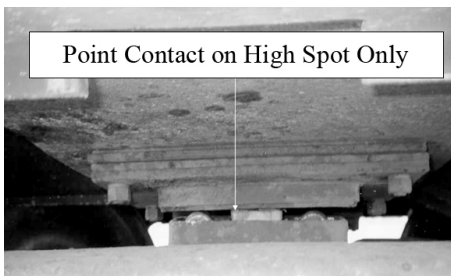


Figure 2: Constant contact side bearer with point contact

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Figure 3: Constant contact side bearers with melted plastic blocks

What to do if defects are detected or reported

Defects are usually identified via passenger complaints (for passenger trains), and drivers and wayside staff reports and observations, including roll-by inspections (for freight trains).

Any passenger vehicle, freight train or locomotive should undergo corrective action if suspected of hunting.

Freight vehicles showing any of the above defects should be marked off, or operate at reduced speed until corrective action is taken.

The reduced speed shall be the maximum permitted track speed not exceeding 50km/h when a WOLO has been declared.

The reduced speed when a WOLO has been declared is published in the Train Operating Conditions Manual General Instruction Pages, Section 3 Page 5.

Note: These items form part of the normal train examination procedures, but are especially important at this time of year when track buckles are a greater risk. Please refer to your examiners manuals for the inspection procedure and limits for these components and, if you have any questions, speak with your supervisor.

Michael Uhlig

Lead Rolling Stock Engineer

Asset Standards Authority

Tel: 9422 7718 (external)

Mob: 0417 485 832

Email: Michael.Uhlig@transport.nsw.gov.au

TRACK DISTURBANCE BETWEEN OCTOBER AND MARCH

ATTENTION: All engineering and construction staff who work on or about the track

Disturbance of the track during the period October to March can cause track misalignments (track buckles).

Be aware of:

- Bumping of the track (e.g bumping the track with a front-end loader).
- Knocking down or removing ballast profile (e.g running along the ballast shoulder in a truck).
- Undermining the ballast profile by excavation (e.g excavating a trench beside or under the track).

Report all track disturbances

If the track is disturbed, report it immediately to local track staff.

Planned work to be advised to email address PermissionToDisturb@transport.nsw.gov.au

Graham McGrath

A/Manager - Track Engineering Unit
Sydney Trains

Tel: 02 9536 3456

Email: Graham.Mcgrath@transport.nsw.gov.au

WORKSITE PROTECTION HAZARDOUS CORRIDOR LOCATIONS REGISTER IS NOW LIVE ON THE RAILS SAFE WEBSITE

Since **Tuesday, 15 November 2016**, the Hazardous Corridor Locations Register has been reviewed and revised and is now available on the RailSafe website as the Worksite Protection Hazardous Corridor Locations Register.

The review of the register commenced in August 2016 and has been conducted utilising the services of the Rail Safety Coaches, Protection Officers and Line Managers being involved in workshops to decide the look and content of the register. There has also been consultation and briefing sessions with Team leaders and Maintenance Depot staff during the review.

As a result of these workshops and consultation sessions, a revised reporting form, to be utilised to verify, modify or add to the register, has been developed and is now also available on the RailSafe website. Rail Safety Coaches and workers who are familiar with the areas in which they work, and who regularly utilise the register, are encouraged to familiarise themselves with the document and to send changes to the register through the reporting form.

VER15112016

Paul Davis

Network Rules Specialist

Tel: 02 8922 4425 (external) 2 4425 (internal)

Email: paul.davis@transport.nsw.gov.au

OPERATOR SPECIFIC PROCEDURES PRINT TO DIGITAL PUBLICATION

From **Sunday, 18 December 2016**, the Operator Specific Procedures (OSPs) will be withdrawn as a hard copy publication from the Network Rules publications and will no longer be printed and distributed.

The OSPs will continue to be published as an online digital publication to the RailSafe website and from 18 December 2016 will become effective immediately from the time the OSP unit has been uploaded to RailSafe. Removing the hard copy OSPs will enable the OSP units to be updated individually and without the previously required lead time for printing and distribution of an entire OSP reprint or Safe Notice to capture any changes.

Employees will need to destroy the hard copy publication of the OSPs that were printed and distributed in July 2014. In addition to this instruction the Permanent Safe Notices relating to the following OSPs must be destroyed:

Number	Title
OSP 7	Right of way procedure for Guards and Passenger Service Supervisors
OSP 13	Responding to a medical emergency on a train
OSP 15	Propelling trains
OSP 23	Responding to wayside train condition monitoring alarms
OSP 25	Customers requiring boarding assistance

With the transition away from printing the hard copy publication of the OSPs there will be some OSP units that will be transferred from Network Rules custodianship to the relevant business groups. The transfer of custodianship is planned to take place in December 2016. The details of the new custodian, name of the document, location of where the transferred document will be available and effective date will be advertised via a Safe Notice.

George Vasquez

Network Rules Specialist

Tel: 02 8922 4582 (external) 2 4582 (internal)

Email: george.vasquez@transport.nsw.gov.au

HURSTVILLE (ILLAWARRA) – CONVERSION OF 980A/B POINTS TO D84M MKIII WITH SPHEROLOCK MECHANISM

Commencing at 0200 hours on **Saturday, 7 January 2017**, and continuing until 0200 hours on Sunday, 8 January 2017, the following work will be carried out:

- The existing 980A points on the Down Illawarra Main and 980B points on the Up Illawarra Main will be renewed. The point mechanisms will be replaced with a D84M MkIII point machine utilising an in-bearer Spherolock arrangement.
- 980A points will be relocated approximately 4.7m towards Sydney and 980B points will be remained in same location.
- The existing Emergency Switch Machine Lock (ESML) equipment will be replaced with an Emergency Operations Lock (EOL) of the fortress key type and retained in the existing location.

VER 25012016

Jesse Crick

Signalling Support Manager Turnouts
Sydney Trains

Mobile: 0408 292 819

Email: JESSE.CRICK@transport.nsw.gov.au

Yung Hui

Signal Design Engineer
Sydney Trains

Tel: 85742996

Email: yung.hui@transport.nsw.gov.au

SCARBOROUGH (ILLAWARRA) – PROVISION OF HALF BOOM BARRIERS ON CLIFTON SCHOOL PDE LEVEL CROSSING

Commencing at 0200 hours on **Saturday, 7 January 2017** and continuing until 0200 hours on Monday, 09 January 2017, the following work will be carried out:

- The existing Clifton School pde level crossing will be upgraded to include half boom barriers.
- An additional warning bell will be provided on the Up side. The bells are switched off between 2200 hours and 0600 hours AEST.
- Wollongong Control Panel, Console Desk and Scarborough Maintenance Diagram will be amended to the new arrangements.
- The Test switch box will be removed.
- The level crossing warning equipment and its operation will be automatically controlled by the approach of trains in both the Down and Up directions.
- All level crossing trackside signs will be relocated. The approved distance from the trackside signs to Clifton School pde level crossing are as follows:
 - Main line Down direction – 419m
 - Down Main Up direction – 585m
 - Up Main Up direction – 585m
- The Emergency Switch box will be replaced. Housed within the new Emergency Switch box will be a Master Emergency switch, Country Side Boom switch and a Sydney Side Boom switch. The keys for the emergency switches will be held at the SM's office at Thirroul.
- The operation of the Master Emergency Switch will affect signals WG626, WG627 and WG628.

VER29082016

Matthew Wong

Project Engineer

Mob: 0407 892 970

Email: matthew.wong2@transport.nsw.gov.au

Michael Nguyen

Signal Design Engineer

Tel: 02 9536 8373 (external) 6 8373 (internal)

Email: michael.nguyen@transport.nsw.gov.au

SYDENHAM (ILLAWARRA) – RENEWAL OF 745 A/B POINTS

Commencing at 0200 hours on **Saturday, 7th January 2017**, and continuing until 0200 hours on Monday, 9th January 2017, the following work will be carried out:

- The existing 745A points on the Up Illawarra Main and 745B points on the Up Illawarra Local will be renewed. The point mechanisms will be replaced with an 'A' type point control unit utilising an in-bearer Spherolock arrangement.
- 745A points will be relocated approximately 5m towards Country.
- 745B points will be relocated approximately 4.5m towards Sydney.
- An Emergency Operations Lock (EOL) of the keyless type will be provided at 745B end.

VER02102016

Manab Barat

Senior Project Engineer,
Sydney Trains

Tel: 02 9752 6250(external) 26250 (internal)

Mob: 0412 520 767

Email: MANABENDRA.BARAT@transport.nsw.gov.au

Adam J Bird

Senior Signal Design Engineer,
Sydney Trains

Tel: 02 8574 2977 (external) 4 2977 (internal)

Mob: 0416 241 281

Email: ADAM.BIRD@transport.nsw.gov.au

STATUS OF TOM NOTICES

Number	Title	Issued	Effective
001–2007	Introduction of TOM Notices	13/09/07	13/09/07
017–2007	Operating Instruction Manual for Hunter rail car	1/11/07	13/11/07
019–2007	MK16 Vigilance control on XPT power car	2/11/07	8/11/07
018–2007	Emergency equipment boxes RailCorp train fleet	1/11/07	19/11/07
004–2008	OMDT 450: Description and operation of XPT trains	1/5/08	11/5/08
008–2009	OMET 264: Minimum tractive effort requirements	1/10/09	11/10/09
010–2009	OMDT 461: XPT radio amalgamation unit (RAU)	26/11/09	6/12/09
011–2009	OMDT 462: XPT MetroNet radio	26/11/09	6/12/09
012–2009	OMDT 463: XPT CountryNet and local radios	26/11/09	6/12/09
013–2009	OMDT 464: MultiChannel radio	26/11/09	6/12/09
014–2009	OMDT 465: XPT train-to-base radio	26/11/09	6/12/09
001–2010	OMDT 458: Train preparation of XPT trains	18/2/10	28/2/10
010–2011	XPT 030: Minimum Operating Standards	28/7/11	7/8/11
015–2011	OMET 316: Defective Air Springs	24/11/11	4/12/11
001–2012	OMET 266: Operation of Y-Set Trains	2/2/12	12/2/12
007–2012	TWP 203: Changing ends	25/10/12	4/11/12
008–2012	TWP 217: Train Operating System (TOS) Display Unit Failure	25/10/12	4/11/12
009–2012	TWP 233: Control Circuit Failures	25/10/12	4/11/12
010–2012	48 Class: Train Operations Manual (TOM)	25/10/12	4/11/12
011–2012	TWP 178: CountryNet and Local Radios	29/11/12	9/12/12
001–2013	Operation of H-Set (Oscar) Trains Fitted with Automatic Train Protection (ATP) Equipment	17/1/13	27/1/13
003–2013	48 Class: Wheels	7/2/13	10/2/13
013–2013	OMDT 454: Disabled Train	23/5/13	2/6/13
010–2013	OMET 350: Operation and Management of Electric Trains – Standards	30/5/13	9/6/13

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Number	Title	Issued	Effective
015-2013	OMET 200: Minimum Standards for Electric Trains	30/5/13	9/6/13
017-2013	WAR 030: Minimum Standards	30/5/13	9/6/13
001-2014	Amendment to OMET 200, OMET 350, WAR 030 XPT 030, OMDT 400 & OMDT 500:(Visibility Lights)	20/2/14	2/3/14
002-2014	OMET 220: Wheelslip light indications	20/2/14	2/3/14
005-2014	Operation of T-Set (Tangara) Trains fitted with ATP equipment	3/4/14	14/4/14
003-2014	OMET 344: Internal Emergency Door Release and Passenger Emergency Intercom Alarm	10/4/14	20/4/14
006-2014	WAR 202: Bogie Faults	24/4/14	4/5/14
014-2014	Modification to Millennium DWD (Door Warning Device) Functionality	27/11/14	7/12/14
004-2015	TWP 206: OSCAR - Stabling Procedure	18/3/15	29/3/15
011-2015	ATP Train Testing	17/9/15	29/9/15
012-2015	Guards Trial: Waterfall to Wollongong	24/9/15	6/10/15
010-2015	Drivers Mobility Trial	24/9/15	6/10/15
009-2015	OMET 346: MOS Millennium	1/10/15	11/10/15
002-2015	TWP 182: Digital Train Radio System (DTRS)	1/10/15	2/11/15
013-2015	WAR 030: Minimum Standards (Amendment)	5/11/15	15/11/15
002-2016	Train Crew Mobility Program	28/4/16	8/5/16
004-2016	OMET 262: Failure of Train Management System	14/7/16	24/7/16
005-2016	WAR 001 – Stabling	11/8/16	21/8/16
006-2016	OMDT 400: Minimum Operating Standards for Xplorer and Endeavour trains	11/8/16	21/8/16
008-2016	TWP 244: OSCAR - Internal Emergency Door Release and Passenger Intercom Alarm	15/9/16	25/9/16
009-2016	OMDT 502: internal Emergency Door Release and Passenger Emergency Intercom alarm for Hunter Rail Cars	22/9/16	2/10/16
010-2016	TWP 150: Damaged or Missing Window Glass	20/10/16	30/10/16

STATUS OF PERMANENT SAFE NOTICES

Number	Title	Issued	Effective
029-2016	WAR 030 Minimum Standards	21/7/16	31/7/16
030-2016	XPT 030 MOS	21/7/16	31/7/16
034-2016	Unreliable track circuit operation	28/7/16	7/8/16
032-2016	Network Rules Publications	11/8/16	21/8/16
033-2016	Use of Network Rules Forms	11/8/16	21/8/16
035-2016	OSP 13 – Responding to a Medical Emergency on a Train	1/9/16	11/9/16
038-2016	NGE 204 - Network Communication	1/9/16	11/9/16
037-2016	OSP 15 – Propelling Trains	8/9/16	18/9/16
036-2016	Trial of Signal Key Switches	8/9/16	18/9/16
039-2016	Use of the Automatic Track Warning System (ATWS) on the Network	22/9/16	2/10/16
040-2016	Speno Ultrasonic Testing	29/9/16	9/10/16
041-2016	Trial of Worksite Delineation Markers	6/10/16	18/10/16
042-2016	Network Rules – Network Procedures	27/10/16	6/11/16
043-2016	OSP 7 – Right of Way procedure for Guards & PSS	10/11/16	20/11/16
044-2016	OSP 23 – Responding to Wayside Train Condition Monitoring Alarms	10/11/16	20/11/16
045-2016	OSP 25 - Customers requiring boarding assistance	17/11/16	22/11/16
046-2016	Network Rules – Network Forms – Network Procedures	1/12/16	11/12/16
047-2016	Shared Corridor Protocols - Metropolitan Freight Network (MFN) - Southern Sydney Freight Line(SSFL)	1/12/16	11/12/16

Steve Swanson

Network Rules Specialist

Tel: 02 8922 4183 (external) 2 4183 (internal)

Email: stephen.swanson@transport.nsw.gov.au

STATUS OF NETWORK MANUALS AND FORMS

Network Manuals

Title	Status Sheet	Date issued
Network Rules		
General	11	March 2016
Work on Track	14	March 2016
Train Working	10	March 2016
Systems of Safeworking and Special Working	6	March 2016
Signals and Signs	11	March 2016
Glossary	8	July 2012
Network Procedures		
Procedures	15	March 2016
Forms	10	March 2016

Note, when filing your Network Rules and Procedures they should be comprised of the following amendment packs:

- August 2005 (Total reprint)
- May 2007
- November 2008
- June 2010
- December 2010
- July 2012 (Latest amendment packs. Note, 2 packs were issued)
- July 2014
- March 2016

Network Local Appendices

Network Local Appendices RailSafe Website Online documents

Title	Version	Date issued
Operator Specific Procedures		
OSP 4	5	July 2014
OSP 5	6	July 2014
OSP 6	5	July 2014

Title	Version	Date issued
Operator Specific Procedures		
OSP 7	7	July 2014
OSP 8	4	July 2014
OSP 9	6	July 2014
OSP 10	4	July 2014
OSP 11	7	July 2014
OSP 12	7	July 2014
OSP 13	4	July 2014
OSP 14	7	July 2014
OSP 15	6	July 2014
OSP 16	7	July 2014
OSP 17	4	July 2014
OSP 18	6	July 2014
OSP 19	4	July 2014
OSP 20	5	July 2014
OSP 22	3	July 2014
OSP 23	1	July 2014
OSP 24	1	July 2014
Train Working Procedures		
TWP 100 (New)	4	November 2015
TWP 102	3	May 2012
TWP 106	3	May 2012
TWP 108	4	May 2012
TWP 110	3	May 2012
TWP 112	3	May 2012
TWP 114 (New)	4	November 2015
TWP 116	3	May 2012
TWP 118 (New)	4	November 2015
TWP 120	3	May 2012
TWP 122	3	May 2012
TWP 124	3	May 2012
TWP 126	3	May 2012
TWP 128	3	May 2012
TWP 130	3	May 2012
TWP 132	3	May 2012
TWP 134	3	May 2012
TWP 136 (New)	4	November 2015
TWP 138 (New)	4	November 2015
TWP 142	3	May 2012
TWP 144	5	May 2012

Title	Version	Date issued
TWP 146	3	May 2012
TWP 148	3	May 2012
TWP 150 (New)	4	November 2015
TWP 152 (New)	4	November 2015
TWP 154	3	May 2012
TWP 156 (New)	6	November 2015
TWP 158	3	May 2012
TWP 160 (New)	4	November 2015
TWP 162	3	May 2012
TWP 164	4	May 2012
TWP 166	3	May 2012
TWP 168	3	May 2012
TWP 170	3	May 2012
TWP 172	4	May 2012
TWP 174 (New)	2	November 2015
TWP 176 (New)	1	November 2015
TWP 182 (New)	1	November 2015
TWP 184 (New)	1	November 2015
TWP 188 (New)	1	November 2015

Network Forms

Title	Form version	Date issued
NRF 000 General Information	N/A	July 2014
NRF 002 Track Occupancy Authority	6	July 2014
NRF 003 Infrastructure Booking Authority	4	July 2014
NRF 004 Condition Affecting the Network	3	July 2014
NRF 005 Special Proceed Authority	4	July 2014
NRF 007 Pilot Staff Ticket	3	July 2014
NRF 008 Pilot Staff Notice	3	July 2014
NRF 010 Pilot Staff Working Introduction	3	July 2014
NRF 011 Worksite Warning	3	July 2014
NRF 012 Checklist for an Unsignalled Movement within Consolidated Yard Limits	3	July 2014
NRF 013 Temporary Rail Bond Approval	3	July 2014
NRF 014 Pre-work Briefing	3	July 2014
NRF 015A Worksite Protection Plan	3	July 2014
NRF 015B Worksite Protection Plan for Lookout Working	3	July 2014
NRF 015C Worksite Protection Plan ASB	1	March 2016
NRF 016 Protection Officer's Log Book	2	July 2014
NRF 017 Protection Officer's Diary	2	July 2014
NRF 018 Absolute Signal Blocking (ASB)	1	March 2016

REQUESTS FOR NETWORK MANUALS AND FORMS

Please regularly check that your Network Manuals and Forms are up to date and include the current status sheet numbers for each section, as listed in this Weekly Notice.

If your manuals do not have the correct status sheets, they have not been properly amended and the Safeworking information will not be up to date.

All Sydney Trains staff issued with Network Manuals and who require regular updates and amendments need to contact their relevant distribution officer, as listed in this Weekly Notice, to have their name and contact details included in the distribution list. This will ensure that you receive all updated Network Manuals and Forms.

All requests to receive Safeworking documentation must be forwarded through your controlling officer to the appropriate distribution officer.

Those outside Sydney Trains can access Safeworking information by visiting the RailSafe website at www.railsafe.org.au

DISTRIBUTION OFFICERS

Sydney Trains

Safety and Environment

Maria Economou

Safety Support

Tel: 2 4502 Fax: 2 1840

Email: Maria.Economou@transport.nsw.gov.au

Operations

Ian Bannon

Area Manager - Hornsby

Tel: 36513

Email: Ian.Bannon@transport.nsw.gov.au

Mark Kourouche

Area Manager - Central

Mob: 0418 166 867

Email: Marwan.Kourouche@transport.nsw.gov.au

Kamal Deo

Crew Manager PPP

Tel: 93964

Email: KAMAL.DEO@transport.nsw.gov.au

Kate Parnell

Area Manager - Blacktown/Penrith/Richmond

Mob 0407 163087

Email: KATHRYN.PARNELL@transport.nsw.gov.au

Paul Bartolo

Area Manager - Flemington

Mob: 0438466118

Email: PAUL.BARTOLO@transport.nsw.gov.au

Alfonso Mateo

Area Manager - Mortdale/Cronulla/Waterfall

Mob: 0428214460

Email: ALFONSO.MATEO@transport.nsw.gov.au

Roopali Khanna

Area Manager - Liverpool/Campbelltown

Mob: 0407149152

Email:

ROOPALI.KHANNA@transport.nsw.gov.au

Sam Hassan

Area Manager Central North

Tel:93523

Email: Samir.Hassan@transport.nsw.gov.au

George Peters

Train Crew Standards Manager

Tel: 39038

Email: George.Peters@transport.nsw.gov.au

Hana Farhat

Traincrew Communication Officer

Tel: 39435

Email: Hana.Farhat2@transport.nsw.gov.au

William Morrison

Signal Box Operations — North

Tel: 9 1057

Email: William.Morrison@transport.nsw.gov.au

Greg Oxley

Operations — Rail Management Centre (RMC)

Tel: 9 4255 Fax: 9 4438

Email: Greg.Oxley@transport.nsw.gov.au

Mason Fairbrother

Operations — Train Planning

Tel: 2 636

Email: Mason.Fairbrother@transport.nsw.gov.au

Petar Majstorovic

Incident Rail Commander

Tel: 9 1590 Fax: 9 1770

Email: Petar.Majstorovic@transport.nsw.gov.au

Ashraf Riyadh

Customer Service — Illawarra
Tel: 2 7728 Fax: 02 95637728
Email: Ashraf.Riyadh@transport.nsw.gov.au

Jason Cooper

Customer Service — Central
Tel: 9 2776 Fax: 9 3168
Email: Jason.Cooper@transport.nsw.gov.au

Megan Mcrae

Customer Service - North West
Tel: 98489850
Email: megan.mcrae@transport.nsw.gov.au

Maintenance**Fleet Maintenance****Hoshedar Movdawalla**

Fleet Maintenance Sydney Trains
Tel: 2 0532 Fax: 2 1274
Email: HOSHEDAR.MOVDAWALLA@transport.nsw.gov.au

Ram Ramaswamy

Fleet Maintenance Sydney Trains
Tel: 2 0523 Fax: 2 1274
Email: RAMYAVARAN.RAMASWAMY@transport.nsw.gov.au

Network Maintenance**Shannon Newton**

Track Access Coordinator – North
Tel: 95363791
Email: Shannon.Newton@transport.nsw.gov.au

Xerxes Francia

Track Access Coordinator – North
Hornsby Network Base
Tel: 3 6740
Email: Xerxes.Francia@transport.nsw.gov.au

Jonathan Barnes

Track Access Coordinator – West
Blacktown Network Base
Tel: 87512
Email: Jonathan.Barnes@transport.nsw.gov.au

Ennio Soster

SCE
Project Delivery Electrical
Tel: 25236 Fax: 25917
Email: ENNIO.SOSTER@transport.nsw.gov.au

Daljit Kaur

Infrastructure Maintenance — Facilities
Tel: 2 5922 Fax: 2 5950
Email: Daljit.Kaur@transport.nsw.gov.au

Adrian Aquilina

Team leader - Strathfield Mains
Tel: 97526610
Email: adrian.aquilina@transport.nsw.gov.au

Christina Morgan

Administration Support
ICON
Tel: 9379 6051
Email: Christina.Morgan@transport.nsw.gov.au

Edward Lusik

Team Leader Signals
CBD
Tel: 95368135
Email: edward.lusik@transport.nsw.gov.au

Major Works**Greg Page**

Infrastructure Track
Tel: 25375
Email: gregory.page@transport.nsw.gov.au

Michael Warner

Signals and Electricity

Tel: 9848 9333

Email: michael.warner@transport.nsw.gov.au

Logistics & Supply Chain**Murari Singh**

Contract Assurance Administrator

Tel: 02 9848 9698

Email: Murari.Singh@transport.nsw.gov.au

Asset Management**Robert McKee**

Possession Systems & Support Co-Ordinator

Possession Operations Team

Tel: 02 9752 8632

Email: ROBERT.MCKEE@transport.nsw.gov.au

Engineering & System Integrity**Teresa Sitjar**

Signalling & Control Systems

Tel: 42458

Email: Teresa.Sitjar@transport.nsw.gov.au

Yass Zahab

Geotechnical Services

Tel: 2 7589 Fax: 2 7786

Email: Yassine.El-Zahab@transport.nsw.gov.au

Richard Agostino

C and CS

Tel: 2 0875 Fax: 9 2137

Email: Richard.Agostino@transport.nsw.gov.au

Peter Nilon

Survey Group

Tel: 9848 9904

Email: peter.nilon@transport.nsw.gov.au

Human Resources**David Green**

Training — Learning and Development

Tel: 2 5944 Fax: 2 5951

Email: David.Green@transport.nsw.gov.au

Ben Hooper-Matthias

Graduates — Internships — Scholarships

Tel: 2 6540

Email: Ben.Hooper-Matthias@transport.nsw.gov.au

Finance and Corporate Services**Graham Church**

Compliance and Review Unit

Tel: 4 2143 Fax: 5 0321

Email: Graham.Church@transport.nsw.gov.au

NSW TrainLink**Phil Clancy**

Head of Competence & Assurance

Tel: 8574 2960 Mob: 041 7694249

Email: phillip.clancy@transport.nsw.gov.au

Ranjit Khera

Shift Manager Operations - Central IC

Tel: 85750559 Mob: 0437275443

Email: ranjit.khera@transport.nsw.gov.au

Dale Merrick

Train Crew Manager - Hamilton/Gosford

Tel: 49629364 Mob: 0427809242

Email: dale.merrick@transport.nsw.gov.au

Wayne Simpson

Train Crew Manager - South

Tel: 42235602 Mob: 0437670621

Email: wayne.simpson@transport.nsw.gov.au

Notice to Subscribers

The Weekly Notice is issued every Tuesday and takes effect from the following Monday.

Those who require the Weekly Notice must ensure they receive it and are aware of the changes that affect their work duties and responsibilities.

Group Manager Safety and Accreditation
Sydney Trains
Level 4, 477 Pitt Street
Sydney NSW 2000
Tuesday, 29 November 2016