

Possession Notice

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Improving Possession Safety and Performance

Network Access Request Form

This information has been prepared to inform Sydney Trains' employees, contractors, TfNSW or anyone requesting network access on the requirement and process to request a possession.

Background

The Strategic Track Possessions Manager, AS&DC Unit (Asset Management Division) develops the initial Major Closedown and Weekend Possession Program. The approved Major Closedown and Weekend Possession Program becomes base line Version 1. All subsequent possession bids for additional works are assessed against the Major Closedown and Weekend Possession Program current at the time and consistent with the requirements of the Network access Manual volume 1.

Requirement

The Network Access Request (NAR) Form has been updated and introduced to the network access process to streamline requests for access outside of the published possession program. This includes requests for access not covered within the boundaries of an existing approved possession. The NAR sets out the information required for Asset Management to assess work requirements in order to optimise the strategic allocation of access on a holistic program.

The NAR Form (PDM-360-FM-01) is available on the Sydney Trains, Asset Management Division SharePoint site at:

<http://sps.rail.nsw.gov.au/sites/mtnd/amds/ASDC/Pages/Possessions%20Program.aspx>

Additional information may be obtained through an enquiry to the email addresses listed below.

The Final Word

Each and every person who requests a Sydney Trains track possession, which is in addition to the existing track possession program, is required to complete a NAR form and submit by email to:

trackaccessgroup@transport.nsw.gov.au

cc Peter.osman@transport.nsw.gov.au

cc Alan.jenkinson@transport.nsw.gov.au

cc Luke.thomas@transport.nsw.gov.au

Managers, please ensure that these instructions are provided to all relevant parties.



Peter Beardsley
Asset Scheduling and Delivery Coordinating Manager

Date: 27/6/17