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weekly notice

Monday, 23 July 2018
Sunday, 29 July 2018



See online for all Safeworking Information

www.railsafe.org.au

Safeworking information, including Weekly Notices and SAFE Notices, is available on the RailSafe website.

By accessing Weekly Notices and SAFE Notices online, you will receive safety information more quickly. Weekly Notices remain on the RailSafe website for two years; Permanent and Temporary SAFE Notices remain online as long as they are current.

Anyone needing back issues of Weekly Notices and SAFE Notices should contact the Network Rules unit.

If you are outside Sydney Trains, you can reach the RailSafe website via the following address:

www.railsafe.org.au

Other Safeworking documents, such as Network Rules, Network Procedures, Network Local Appendices, Safeworking Policies, SafeTracks flyers, and contractor information are also available online.

**Director Safety and Standards
Sydney Trains**

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PUBLICATION DEADLINES AND SUBMISSION OF ARTICLES

Dates of the next four Weekly Notices and deadlines for articles are:

<i>Weekly Notice</i>	<i>For Week</i>	<i>Deadline</i>
31	30/07/2018 – 05/08/2018	03/07/2018
32	06/08/2018 – 12/08/2018	10/07/2018
33	13/08/2018 – 19/08/2018	17/07/2018
34	20/08/2018 – 26/08/2018	24/07/2018

To meet printing and distributing schedules, articles for a Weekly Notice must be received by its deadline.

Articles submitted after a deadline will be published in the next issue of the Weekly Notice. This may result in information not being distributed in time for it to be acted upon.

When submitting articles, please include your name, position title, telephone numbers and email address at the end of the articles as shown below:

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XL KEYS RECALL



Since **Monday 3 June 2018**, the process for issuing, distribution and custody of XL keys has changed. As a result of this change, Sydney Trains will be recalling all XL keys.

Existing registered key holders will be contacted and asked to surrender their XL key to the applicable Issuing Officer. If you have a XL key and have not been contacted, you should talk to the applicable Issuing Officer as listed in the table below.

Existing XL keys will be replaced with a new key featuring a unique serial number. This Serial number will be recorded against the individual key holder in a centralised register.

Individuals will no longer be able to order these keys from Clyde Logistics, keys must now be ordered through authorised issuing officers.

Issuing Officers	Issues keys to
Manager Service Delivery Response	Incident Rail Commanders
	Area Managers Signal Box Operations
Principal Engineer Signalling Integrity	Signal Engineers
Director Safety and Standards Sydney Trains	Operations Safeworking Supervisors
	Other specially authorised positions

Existing keyholders must surrender their XL key by 31 August 2018. *After 1 September 2018*, any unnumbered key within the Sydney Trains network will be considered unauthorised. Any person found in possession of an unnumbered XL key will have the key confiscated and may be subject to disciplinary action.

For more information about XL keys you can view the Network Standard "*Issue and Use of XL Keys within the Sydney Trains Network*" at railsafe.org.au or forward any questions to the Network Rules unit at NRU.transport.nsw.gov.au

COMMISSIONING OF ATRICS CONTROL OF SYDNEY SIGNAL BOX AT HOMEBUSH CONTROL CENTRE

Commencing 23:00 hours on **Saturday 28 July 2018**, and continuing until 10:00 hours Sunday, 29 July 2018, the remote control of the Sydney East, Sydney Illawarra and Sydney Yard areas will be transferred to new ATRICS panels at Homebush Control Centre.

Four new workstations called Sydney East Down, Sydney East Up, Sydney Illawarra and Sydney Yard, will manage the City Underground, Sydney East Down, Sydney East Up, Sydney Illawarra and Sydney Yard areas of control.

One of the existing spare workstations at Homebush Control Centre will be upgraded to include the new Sydney control areas.

The existing push button Sydney panel and The City Underground ATRICS panel at Sydney Signal Box will be decommissioned and permanently booked out of use.

Sydney Areas of Control

The new Sydney East panels will manage three separate areas of control which can be controlled by two users in any combination. The boundary limits of these control areas are:

Area of Control	Line	Boundary			
		First Signal	First Track	Last Signal	Last Track
Sydney East Down (*)	Up City Outer	SY355CO	SY355AT	NA	NA
	Up City Inner	SY358UCI	SY358AT	NA	NA
	Up Shore	SY356SH	SY356AT	NA	NA
	Down Airport	NA	NA	SY801SR	SY801BT
	Down Illawarra	NA	NA	SY399IL	SY399FT
	Down Illawarra Local	NA	NA	SY399IL	SY399CT
	Down Local	NA	NA	SY389L	SY389CT
	Down Suburban	NA	NA	SY381S	SY381BT
Sydney East Up	Down City Inner	NA	NA	CI24	CI24BCDT
	Down City Outer	NA	NA	SY363DCO	SY363ABCT
	Down Shore	NA	NA	SY361SH	SY361ABCT
	Up Airport	SY820SR	SY820AT	NA	NA
	Up Illawarra	SY416I	SY416AT	NA	NA
	Up Illawarra Local	SY414IL	SY414AT	NA	NA
	Up Local	SY412L	SY412AT	NA	NA
	Up Suburban	SY410S	SY410AT	NA	NA
City Underground	Up City Outer	NA	NA	CO31	CO31BT
	Down City Inner	CI34	CI34ABT	NA	NA
	Up City Inner	NA	NA	CI258	CI258CT
	Down City Outer	CO271	CO271ABT	NA	NA
	Up Shore	SH2.70	SH2.70AT	SH0.42	SH0.42BT
	Down Shore	SH0.31	SH0.31ABT	SH2.83	SH2.83BT

Note: SY618, SY621 and SY850 points manually keyed by Sydney East Down.

The new Sydney Illawarra panel will have one area of control, which can be controlled by a single user. The boundary limits of this control area are:

Area of Control	Line	Boundary			
		First Signal	First Track	Last Signal	Last Track
Sydney Illawarra (*)	Down Illawarra	SY413I	SY413AT	SY489I	SY489AT
	Up Illawarra	SY488I	SY488AT	SY430I	SY430BT
	Down Illawarra Local	SY411IL	SY411AT	IL1.7	IL1.7BT
	Up Illawarra Local	IL2.0	IL2.0AT	SY438IL	SY438BT
	Down Local	SY397L	SY397AT	SY517L	SY517AT
	Up Local	SY522L	SY522AT	SY436L	SY436CT
	Down Suburban	SY395S	SY395AT	SY495S	SY495FT
	Up Suburban	SY520S	SY520AT	SY434S	SY434CT
	Down Main	SY481M	SY481AT	SY513M	SY513BT
	Up Main	SY518M	SY518AT	SY490M	SY490AT
	Engine Dive	SY137D	SYTRAT	SY142	SYTRAT
	Eastern Siding	SY143(TR1)	SYTRFT	NA	NA
	Transfer Road	SY146	SYTRFT	NA	NA

Note: 641 and 643 points manually keyed by Illawarra panel.

The new Sydney Yard panel will have one area of control, which can be controlled by a single user. The boundary limits of this control area are:

Area of Control	Line	Boundary			
		First Signal	First Track	Last Signal	Last Track
Sydney Yard	Down Steam Suburban	SY121	SYSDBT	SY120	SYSDBT
	Up Steam Suburban	SY123	SYSUAT	SY119	SYSUAT
	Down Main	NA	NA	SY457M	SY457BT
	Up Main	SY480M	SY480AT	NA	NA
	Engine Dive	SY136D	SY136AT	NA	NA
	Down Illawarra Dive	SY532	SYSSAT	SY525V	SY525BT
	Up Illawarra Dive	SY498V	SY498AT	NA	NA

Changes to Adjacent ATRICS Panels

As part of the introduction of the new Sydney ATRICS, the following adjacent panels were updated. Refer to the relevant panel User Requirement Specification for a detailed description of changes.

Strathfield Panel

A few extra track circuits on the up lines are now indicated. Auto Reclear indications added to the last signal and related track times on the up lines. The Sydney boundary RTUs have changed. The track circuits before the first signal on the down lines have been excluded from the Ashfield control area. Entry queues have been changed to Approach queues and the position of the Last Sent queues have been slightly rearranged.

Sydenham Panel

The last signal, track circuit and related auto reclear and track timer on the up lines were removed at the Sydney boundary. Added Erskineville Junction RTUs. Changed Entry queues to Approach queues at Sydney boundary.

Wolli Creek Panel

Signals, auto reclears, track timers and points previously not indicated are now indicated and Berths were added to display trip descriptions at the Sydney boundary. Some signal names have been updated to show postfixes. Changed Entry queues to Approach queues and repositioned them as well as Last Sent queues.

NSR Panel

Signals, auto reclears, track timers and points previously not indicated are now indicated and Berths were added to display trip descriptions at the Sydney boundary.

North Shore Panel

Added RTU symbols and separated some combined tracks to individual A & B tracks on Sydney Harbour Bridge.

ESR Panel

The area of control was slightly modified at the Sydney boundary. Previously unindicated signals and points are now indicated. Added auto reclears, track timers, Sydney RTUs and berth locations. Changed Entry to Approach queues and repositioned them as well as Last Sent queues.

Communications

Telephones

From 0600 hours Sunday 29th July 2018 new telephone numbers and VCS consoles will be introduced for Sydney Yard & Sydney Illawarra Signallers relocated to Homebush Control Centre.

From 1000 hours Sunday 29th July 2018 new telephone numbers and VCS consoles will be introduced for Sydney East Up, Sydney East Down and City Underground Signallers relocated to Homebush Control Centre.

Telephone numbers for the Sydney area Signallers will be allocated as follows:

Signalling Area	Admin		Train Control Normal		Train Control Emergency	
	Internal	Public Indial	Internal	Public Indial	Internal	Public Indial
Sydney East Up	93664	0293793664	71581	0297011581	71591	0297011591
Sydney East Down	93663	0293793663	71588	0297011588	71598	0297011598
Sydney Yard	93661	0293793661	71558	0297011558	71559	0297011559
Sydney Illawarra	93665	0293793665	71562	0297011562	71563	0297011563
City Underground	93060	0293793060	71501	0297011501	71502	0297011502

The new Sydney assist Table telephone numbers provided at Homebush Control Centre will be 94036 (internal) 029379 4036 (external) and 71531 (internal) 029701 1531 (external).

The existing Sydney Box telephone numbers will be redirected to call the new positions located at Homebush Control Centre.

Signal Post telephone circuits in the Sydney Yard, Sydney Illawarra, Sydney East Up, Sydney East Down and City Underground Signalling areas will be redirected to call the relocated Signallers at Homebush Control Centre.

The new Sydney Yard Signaller fax number will be 25544 (internal) 0297528544 (external) provided for the Sydney Yard signaller at Homebush Control Centre.

Use of the Sydney Box WB, Central Clock Tower WB and Eveleigh Yard Shunters radio bases will be provided for the Sydney Signallers relocated to Homebush Control Centre.

CHANGE OF DTRS TRAIN RADIO SIGNALLER CONTROL AREAS

From 0600 Hrs Sunday, 29 July 2018, the DTRS boundary areas for the Sydney Yard 001, Illawarra JN 035, East Up 002 and East Down 003 (incorporating City Underground) Signaller areas will be amended to align with the new ATRICS signalling control areas.

Note the City Underground area will continue to be incorporated into the East Down 003 area for DTRS operations.

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WOLLONGONG – SPEED SIGN CHANGES

Since Sunday 22 July 2018, the following speed sign changes were commissioned:

Illawarra Line

	KILO - METRAG E	DOWN MAIN						UP MAIN					
		DOWN SIGNS			UP SIGNS			UP SIGNS			DOWN SIGNS		
		GENERAL	MEDIUM	HIGH	GENERAL	MEDIU M	HIGH	GENERAL	M M	HIGH	GENERAL	MEDIU M	HIG H
Existing	82.919	WOLLONGONG CITY											
Existing	83.446				70	90	90	70	90	90			
Existing	83.801				60	90	90	60	90	90	60	65	70
Existing	84.097	CONISTON											
Existing	84.190	X25	206 POINTS										
Existing	84.190										X25	205 POINTS	
Existing	84.200	60	65	65									
Existing	84.298	X25	204 POINTS										
Amend	84.368							60	65	65			
To Read	84.368							50	65	65			
Existing	84.382							X25	204 POINTS				
Existing	84.382										X25	203 POINTS	
Existing	84.431							X25	203 POINTS				

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SYDNEY TERMINAL PLATFORM 13 & 14 BOOKED OUT OF USE FOR AN EXTENDED PERIOD OF TIME

On **Saturday, 4 August 2018**, Platforms 13 & 14 Sydney Terminal Yard will be booked out of use for an extended period of time for the Central Station Sydney Metro works.

All points and signals giving access to the portion of line will be booked out of use, XL locked, spiked, and an IBA completed.

Temporary barriers will be placed on the booked out portion of line to control the potential for any inadvertent entry to the adjacent live line.

All electrical infrastructure is to be treated as live at all times unless a power out permit is present while works is being completed.

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STATUS OF TOM NOTICES

<i>Number</i>	<i>Title</i>	<i>Issued</i>	<i>Effective</i>
001 – 2007	Introduction of TOM Notices	13/09/07	13/09/07
018 – 2007	Emergency equipment boxes Rail	01/11/07	19/11/07
008 – 2009	OMET 264: Minimum tractive effort requirements	01/10/09	11/10/09
001 – 2012	OMET 266: Operation of Y-Set Trains	02/02/12	12/02/12
010 – 2012	48 Class: Train Operations Manual (TOM)	25/10/12	04/11/12
003 – 2013	48 Class: Wheels	07/02/13	10/02/13
015 – 2013	OMET 200: Minimum Standards for Electric Trains	30/05/13	09/06/13
002 – 2014	OMET 220: Wheelslip light indications	20/02/14	02/03/14
005 – 2014	Operation of T-Set (Tangara) Train fitted with ATP equipment	03/04/14	14/04/14
004 – 2016	OMET 262: Failure of Train Management System	14/07/16	24/07/16
001 – 2017	Incorporation of Waratah, Oscar and Millennium TOM Notices and SAFE Notices into the TOM	19/01/17	29/01/17
003 – 2017	Exception to TWP 100	19/01/17	29/01/17
007 – 2017	WAR 208: Main Power Faults	30/03/17	09/04/17
005 – 2017	TWP 150: Damaged or Missing Window Glass	06/04/17	16/04/17
009 – 2017	Operation of H-set (OSCAR) trains fitted with ATP	25/05/17	04/06/17
008 – 2017	TWP 176: Wayside Train Condition Monitoring	06/07/17	16/07/17
004 – 2017	TWP 174 Ice Radio	20/07/17	31/07/17
015 – 2017	Train crew relieved in service & relay driver	08/11/17	19/11/17
016 – 2017	WAR 030 Minimum Standards	23/11/17	03/12/17
018 2017	Amendment to OMET 200	14/12/17	24/12/17
001 – 2018	Millenium trains fitted with ATP	01/03/17	11/03/17
002 – 2018	Trial of Waratah trains fitted with ATP	26/04/18	06/05/18

STATUS OF PERMANENT SAFE NOTICES

<i>Number</i>	<i>Title</i>	<i>Issued</i>	<i>Effective</i>
001 - 2018	Management of work on track at interface	04/01/18	14/01/18
003 - 2018	NPR 711 – Using lookouts	11/01/18	21/01/18
004 - 2018	Trial of Signal Key Switches	15/02/18	25/02/18
005 - 2018	Trial of worksite delineation markers	22/03/18	01/04/18
006 - 2018	Network Communications	17/05/18	27/05/18
007 - 2018	Unreliable track circuit operation	10/05/18	20/05/18
008 - 2018	Shared Corridor Protocols – MFN - SSFL	14/12/17	13/01/18
009 - 2018	Operation of passenger F1	24/05/18	07/06/18

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STATUS OF NETWORK MANUALS AND FORMS

Network Manuals

<i>Network Local Appendices</i>	RailSafe Website	Online documents
<i>Operator Specific Procedures</i>	RailSafe Website	Online documents
<i>Network Rules</i>	RailSafe Website	Online documents
<i>Network Procedures</i>	RailSafe Website	Online documents
<i>Forms</i>	RailSafe Website	Online documents (or order as applicable)

<i>Title</i>	<i>Status Sheet</i>	<i>Date issued</i>
<i>Train Working Procedures</i>		
TWP 100 (New)	4	November 2015
TWP 102	3	May 2012
TWP 106	3	May 2012
TWP 108	4	May 2012
TWP 110	3	May 2012
TWP 112	3	November 2015
TWP 114 (New)	4	May 2012
TWP 116	3	November 2015
TWP 118 (New)	4	May 2012
TWP 120	3	May 2012
TWP 122	3	May 2012
TWP 124	3	May 2012
TWP 126	3	May 2012
TWP 128	3	May 2012
TWP 130	3	May 2012
TWP 132	3	May 2012
TWP 134	3	May 2012
TWP 136 (New)	4	November 2015
TWP 138 (New)	4	November 2015
TWP 142	3	May 2012
TWP 144	5	May 2012
TWP 146	3	May 2012
TWP 148	3	May 2012
TWP 150 (New)	4	November 2015
TWP 152 (New)	4	November 2015
TWP 154	3	May 2012
TWP 156 (New)	6	November 2015
TWP 158	3	May 2012
TWP 160 (New)	4	November 2015
TWP 162	3	May 2012
TWP 164	4	May 2012
TWP 166	3	May 2012
TWP 168	3	May 2012
TWP 170	3	May 2012
TWP 172	4	May 2012
TWP 174 (New)	2	November 2015
TWP 176 (New)	1	November 2015
TWP 182 (New)	1	November 2015
TWP 184 (New)	1	November 2015
TWP 188 (New)	1	November 2015

REQUESTS FOR NETWORK MANUALS AND FORMS

Please regularly check that your Network Manuals and Forms are up-to-date and include the current Status Sheet numbers for each section, as listed in the most recent Weekly Notice.

If your manuals do not have the correct Status Sheets, they have not been properly amended and the Safeworking information will not be up-to-date.




All Sydney Trains staff issued with Network Manuals and who require regular updates and amendments need to contact their distribution officer, as listed in the most recent Weekly Notice, to have their name and contact details included in the distribution list. This will ensure that you receive all updated Network Manuals and Forms.

All requests to receive Safeworking documentation must be forwarded through your controlling officer to the appropriate distribution officer.



Those outside Sydney Trains can access Safeworking information by visiting the RailSafe website at www.railsafe.org.au

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NOTES

NOTICE TO SUBSCRIBERS

The Weekly Notice is issued every Tuesday, and takes effect on the following Monday.

Those who require the Weekly Notice must ensure that they receive it and are aware of the changes that affect their work duties and responsibilities.

Director Safety and Standards

Sydney Trains

Level 4, 36-46 George Street

Burwood NSW 2134

Tuesday, 10 July 2018