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Multiple worksites less than 500m apart in a Local Possession Authority

This information has been prepared to inform Qualified Workers about the requirements of protecting multiple worksites less than 500m apart in a Local Possession Authority (LPA).

When multiple worksites are working less than 500m apart in an LPA, they must be managed as a single worksite in accordance to *NWT 302 Local Possession Authority* and *NPR 700 Using a Local Possession Authority*.

In a congested LPA, this can be extremely difficult for a single Protection Officer to manage effectively. Therefore, the instructions to establish Coordinated Worksites have been published on RailSafe to assist Qualified Workers in an LPA.

Managed as a single worksite

When worksites are less than 500m apart in an LPA, they are to be managed as a single worksite with a single Protection Officer.

One or more work activities may be conducted inside a single worksite.

Railway track signal protection is placed 500m from the limits of the single worksite.

See Figure 2.

Coordinated Worksite

A Coordinated Worksite consists of multiple individual worksites that are less than 500m apart and separated using approved Worksite Delineation Markers.

Each individual worksite has a Protection Officer responsible for managing the work activities in that worksite. Protection Officers must comply with the Coordinating Protection Officer's instructions.

Railway track signal protection is placed 500m from the outermost worksites of the Coordinated Worksite.

See Figure 3.

Coordinating Protection Officer

The Coordinating Protection Officer is a role nominated to manage the Coordinated Worksite through the individual Protection Officers.

See Figure 4.

A Coordinating Protection Officer is responsible for:

- managing changes to protection arrangements for the Coordinated Worksite
- rail traffic movements into and within the Coordinated Worksite

The Coordinating Protection Officer manages any changes to protection arrangements by:

- conferring with the Possession Protection Officer, and
- establishing new protection arrangements for the Coordinated Worksite, or
- making sure that the worksites are protected in accordance to *NWT 302 Local Possession Authority* and *NPR 700 Using a Local Possession Authority*.

Coordinating Protection Officers must also comply with the Possession Protection Officer's instructions

Worksite Delineation Markers

Only approved Worksite Delineation Markers may be placed midway between worksites in a Coordinated Worksite.

These can be sourced from Asset Scheduling & Delivery Coordination, Warehouse & Distribution and Seton's (part no. Ad44419).

Worksite Delineation Markers must be placed:

- attached to the rail, or
- in the "4 foot" on a dedicated stand.

Worksite Delineation Markers must have the Protection Officer's contact details placed on the side facing entry into their worksite.



Image 1. Double light Worksite Delineation Marker.



Image 2. Single light with solar unit Worksite Delineation Marker.

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Multiple worksites protected in a Local Possession Authority

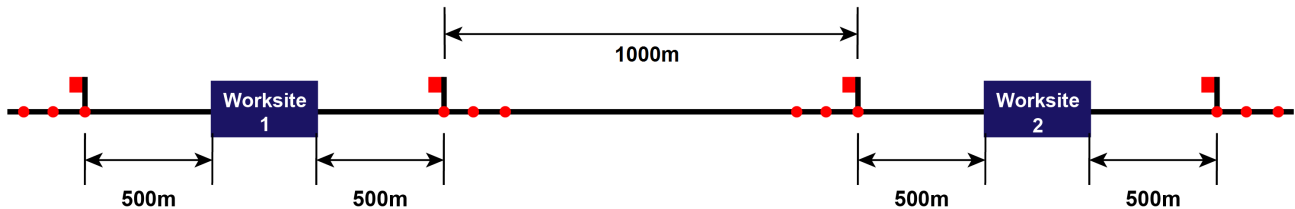


Figure 1. Protecting worksites individually in a Local Possession Authority

Multiple worksites managed as a single worksite

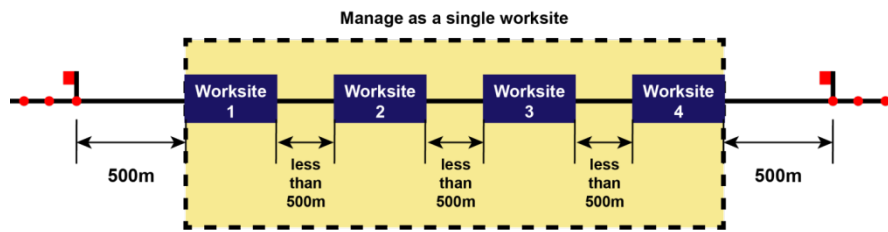


Figure 2. Worksites less than 500m apart managed as a single worksite with a Protection Officer

Multiple worksites established as a Coordinated Worksite

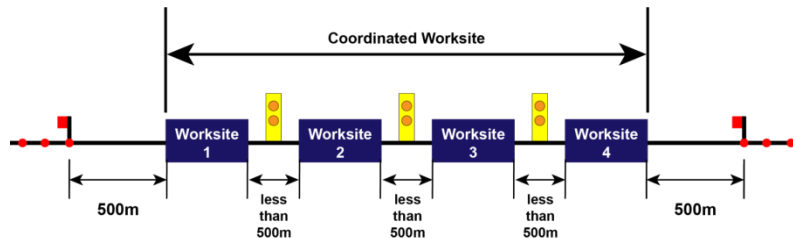


Figure 3. Example of worksites less than 500m apart established as a Coordinated Worksite using approved Worksite Delineation Markers

Roles in a Coordinated Worksite

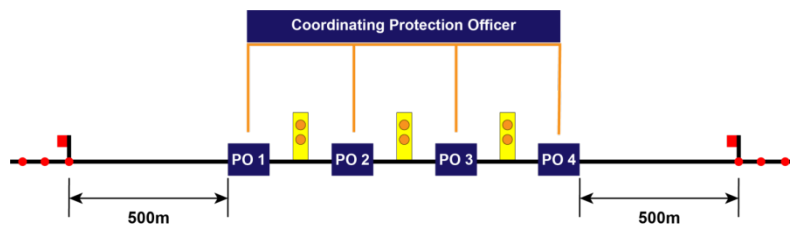


Figure 4. Each worksite inside the Coordinated Worksite has a Protection Officer that reports to the Coordinating Protection Officer.