

First PILOT : CSN required for work in an LPA**TRANSPORT****What's happening and Why?**

Corridor Safety System has been operating since 2016, confirming the authorisation status of Protection Officers and reviewing their preparation for work on the track, except for work within Local Possession Authorities (LPAs).

As a safety improvement, the requirement to obtain a CSN for work in an LPA will provide the ability to confirm the authorisation status of POs, and that they have received the induction prior to working in the LPA.

The first pilots have been scheduled for Weekend 3 and Week 6 only.

When is this happening?

The first soft launch pilot will be on 16 July 2022.

The tables below list LPAs included in the pilot. (**NOTE:** Work in other LPAs does not require a CSN)

Weekend

PACT #	WEEKEND	Date	Description
9017	3	16/7 to 18/07	East Hills line Turrella to Leppington
9126	3	16/7 to 18/07	Sydney Terminal - 9 to 12 Roads
9144	3	16/7 to 18/07	Gordon to Waverton (Shores)

Mid-Week

PACT #	WEEK	Date	Description
8846	6	09/08 to 11/08	Olympic Park Special

What is needed from you?

If you are a PPO, PPO Assist, CPO, and PO, you will need to:

- Obtain a CSN. Please call CSS after being inducted to the possession (ideally 1-2 days before the work), and please call after 10:00 am (to avoid peak hours).
- Quote the PACT Possession # to obtain your CSN (PACT # located on the front of Possession Notes)
- Quote the CSN when signing in to commence work in the Possession

If you are a Possession Protection Officer / Assistant:

Ask for and record the CSN in PACT (see screenshot below) for each PO or CPO working in the LPA

Can work in with other scopes													Stat		
Protection Officer	Phone	Start		CSN	Start (Actual)		Actual WS KM	Protection		End		End (Actual)			
		Time	Date		Time	Date		From	To	Time	Date	Time	Date	C/List	
TBA	123	2200	15/08/22		hhmm					400	19/08/22	hhmm			
New PO					hhmm							hhmm			

Where do I get support?

Please find attached FAQs for all information needed on this initiative. Alternative, reach out to your site PPO or Manager for any access issues in obtaining a CSN.

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Sydney Trains
Request CSN for all LPA-related work

Frequently Asked Questions

June 2022
transport.nsw.gov.au

Questions	Answers
Which LPAs do I need a CSN?	Refer to the pilot schedule on Rail Safe. 1 st Pilot Weekend 3 – 16 July to 18 July 2022 Week 6 – 9 Aug – 11 Aug 2022
Who needs to request a CSN within an LPA?	All PPOs, PPO assists, CPOs and POs working and placing protection in the LPAs that are included in the pilot
How far in advance can I request my CSN?	After you have been inducted for the possession, preferably 1–2 days in advance, before the work commences.
Can I change the Protection Officer details on the approved CSN? (handover, change of shift)	No, a new CSN will be issued.
Can I use the same CSN to cover multiple days of work?	Yes, one CSN per WPP.
I'm a PPO Assist or placing protection without a WPP, what answer should I prepare for the question below?	Using PACT Possession Officer's briefing.
9. What document are the Worksite Protection details recorded on?	
What details are required to submit a CSN request?	PO details, Rail Safety Coach details (if required), PACT possession number, and whether PO has been briefed (see attached CSS script for more details).
Do I need a CSN for working outside the danger zone?	No.
Who should I contact if I cannot obtain a CSN?	Line manager or the Rail Safety Coaches.

Work in an LPA CSS script V 1.6

Icon Corridor Safety, You are speaking with: insert officer name

1. Can I please start with your name?
CSO will confirm company details, Safe-working qualification
2. Is this protection required for a callout by ICON for Incident Response?
If NO , continue to the next question. If YES , capture Incident Number and move to Question 4.
3. What type of work will be performed in the Danger Zone?
CSO will be able to question the PO if they are PO within LPA or CPO or PPOA if required.
4. What type of Work on Track protection will be used?
Work inside LPA
If there is a note on PO details about having a RSC present, and it is a day of the work, Ask Question 5 If there is a note on PO details about having a RSC present, and it is not day of the work, STOP Message: Please call back on the day of the work with your RSC present. otherwise, move to Question 7
5. Is there a Rail Safety Coach present on the day of the work?
If YES , continue to question 6. If NO , STOP
6. What is the name of the Rail Safety Coach present on the day of work?
CSO to inform the RSC after issuing CSN
7. Have you been inducted into the possession?
If NO , stop the script, ensure you have been inducted in the possession, and call back for a CSN
8. What is the PACT Possession number for the LPA?
PACT # is found on the front page of the Possession notes
9. What document are the Worksite Protection details recorded on?
NRF015A
10. What station will you be working near?
11. Which line will you be working on or near?
12. What are the dates and planned duration?
13. Are you using LOW within LPA?
Yes: Display LOW within LPA prompts, No: Continue to issue CSN
End Statement: Please contact the Possession Protection Officer and book on before establishing a worksite. Corridor Safety Number '2022*****' has been generated for this call, please record it in the note section of the worksite protection plan.