

31

weekly notice

Monday, 30 July 2018
Sunday, 05 August 2018



See online for all Safeworking Information

www.railsafe.org.au

Safeworking information, including Weekly Notices and SAFE Notices, is available on the RailSafe website.

By accessing Weekly Notices and SAFE Notices online, you will receive safety information more quickly. Weekly Notices remain on the RailSafe website for two years; Permanent and Temporary SAFE Notices remain online as long as they are current.

Anyone needing back issues of Weekly Notices and SAFE Notices should contact the Network Rules unit.

If you are outside Sydney Trains, you can reach the RailSafe website via the following address:

www.railsafe.org.au

Other Safeworking documents, such as Network Rules, Network Procedures, Network Local Appendices, Safeworking Policies, SafeTracks flyers, and contractor information are also available online.

**Director Safety and Standards
Sydney Trains**

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PUBLICATION DEADLINES AND SUBMISSION OF ARTICLES

Dates of the next four Weekly Notices and deadlines for articles are:

| <i>Weekly Notice</i> | <i>For Week</i> | <i>Deadline</i> |
|----------------------|-------------------------|-----------------|
| 32 | 06/08/2018 – 12/08/2018 | 10/07/2018 |
| 33 | 13/08/2018 – 19/08/2018 | 17/07/2018 |
| 34 | 20/08/2018 – 26/08/2018 | 24/07/2018 |
| 35 | 27/08/2018 – 02/09/2018 | 31/07/2018 |

To meet printing and distributing schedules, articles for a Weekly Notice must be received by its deadline.

Articles submitted after a deadline will be published in the next issue of the Weekly Notice. This may result in information not being distributed in time for it to be acted upon.

When submitting articles, please include your name, position title, telephone numbers and email address at the end of the articles as shown below:

Steve Swanson

Network Rules Specialist

Tel: 0428416505

Email: stephen.swanson@transport.nsw.gov.au

XL KEYS RECALL



Since **Monday 3 June 2018**, the process for issuing, distribution and custody of XL keys has changed. As a result of this change, Sydney Trains will be recalling all XL keys.

Existing registered key holders will be contacted and asked to surrender their XL key to the applicable Issuing Officer. If you have a XL key and have not been contacted, you should talk to the applicable Issuing Officer as listed in the table below.

Existing XL keys will be replaced with a new key featuring a unique serial number. This Serial number will be recorded against the individual key holder in a centralised register.

Individuals will no longer be able to order these keys from Clyde Logistics, keys must now be ordered through authorised issuing officers.

| Issuing Officers | Issues keys to |
|--|--------------------------------------|
| Manager Service Delivery Response | Incident Rail Commanders |
| | Area Managers Signal Box Operations |
| Principal Engineer Signalling Integrity | Signal Engineers |
| Director Safety and Standards Sydney Trains | Operations Safeworking Supervisors |
| | Other specially authorised positions |

Existing keyholders must surrender their XL key by 31 August 2018. *After 1 September 2018*, any unnumbered key within the Sydney Trains network will be considered unauthorised. Any person found in possession of an unnumbered XL key will have the key confiscated and may be subject to disciplinary action.

For more information about XL keys you can view the Network Standard "*Issue and Use of XL Keys within the Sydney Trains Network*" at railsafe.org.au or forward any questions to the Network Rules unit at NRU.transport.nsw.gov.au

UNANDERRA (ILLAWARRA) – RELOCATION OF EMERGENCY LOCAL CONTROL PANEL

Commencing at 0200 hours on **Saturday, 11 August 2018**, and continuing until 0200 hours on Sunday, 12 August 2018, the following work will be carried out:

- Emergency Local Control Panel (ELCP) at Unanderra Traffic Room will be relocated to the Unanderra Station Master's office.
- No alterations have been made to the indications and controls on the ELCP.

VER05072018

Patricia Roser

Commissioning Manager, Signalling
Project Engineering & Support, Major Works, Maintenance
Mob: 0438 461 351
Email: patricia.roser@transport.nsw.gov.au

Ragulan Vivekanantharajah

Signal Design Engineer
Signalling & Control Systems, Engineering & System Integrity, Maintenance
Tel: 02 8574 2993 (external) 4 2993 (internal)
Email: ragulan.vivekanantharajah@transport.nsw.gov.au

SYDNEY TERMINAL PLATFORM 13 & 14 BOOKED OUT OF USE FOR AN EXTENDED PERIOD OF TIME

On **Saturday, 4 August 2018**, Platforms 13 & 14 Sydney Terminal Yard will be booked out of use for an extended period of time for the Central Station Sydney Metro works.

All points and signals giving access to the portion of line will be booked out of use, XL locked, spiked, and an IBA completed.

Temporary barriers will be placed on the booked out portion of line to control the potential for any inadvertent entry to the adjacent live line.

All electrical infrastructure is to be treated as live at all times unless a power out permit is present while works is being completed.

Edward Kim

Project Manager

Sydney Metro – Central Station Main Works

Mobile: 0429 514 244

Email: Edward.kim@transport.nsw.gov.au

Scott McKinna

Rail Safety Manager

Laing O'Rourke

Central Station Main Works

Mobile: 0477 724 255

Email: smckinna@novorail.com.au

GOSFORD – SPEED SIGN CHANGES

Since Monday, 2 August 2018, the following work was carried out at Gosford.

| | KILO - METRAGE | GENERAL | DOWN MEDIUM | HIGH | GENERAL | UP MEDIUM | HIGH |
|----------|-------------------|--------------------------|------------------|------|-----------------------------|--------------------|------|
| | 80.908 | GOSFORD | | | | | |
| Existing | 81.017 | | | | 50 | 40 | 40 |
| Existing | 81.040 | 25 | 25 | 25 | | <i>Down Refuge</i> | |
| Alter | 81.045 | 50 | 60 | 60 | | | |
| To Read | 81.045 | 50 | 40 | 40 | | | |
| Existing | 81.465 | <i>85B Pts Up Refuge</i> | | | X50 | | |
| Alter | 81.640 | -- | -- | -- | 50 | 60 | 60 |
| To Read | 81.640 | -- | -- | -- | 50 | 40 | 40 |
| Existing | 81.800 | 80 | 85 | 90 | | | |
| Existing | 81.825 | 75 | 75 | 75 | | <i>Down Refuge</i> | |
| Existing | 82.000 | | <i>Up Refuge</i> | | 60 | 60 | 60 |
| Existing | 83.407 | X75 | | | <i>201A Pts Down Refuge</i> | | |
| Existing | 83.440 | | <i>Up Refuge</i> | | 75 | 75 | 75 |
| Existing | 83.620 | | <i>202B Pts</i> | | X75 | | |
| Existing | 83.974 | 75 | 75 | 80 | 80 | 85 | 90 |

Cameron Ly

Group Leader, Track Design, Engineering & Systems Integrity
Sydney Trains

Tel: 9536 3454 (external) 6 3455 (internal)

Email: Cameron.Ly@transport.nsw.gov.au

STATUS OF TOM NOTICES

| <i>Number</i> | <i>Title</i> | <i>Issued</i> | <i>Effective</i> |
|---------------|--|---------------|------------------|
| 001 – 2007 | Introduction of TOM Notices | 13/09/07 | 13/09/07 |
| 018 – 2007 | Emergency equipment boxes Rail | 01/11/07 | 19/11/07 |
| 008 – 2009 | OMET 264: Minimum tractive effort requirements | 01/10/09 | 11/10/09 |
| 001 – 2012 | OMET 266: Operation of Y-Set Trains | 02/02/12 | 12/02/12 |
| 010 – 2012 | 48 Class: Train Operations Manual (TOM) | 25/10/12 | 04/11/12 |
| 003 – 2013 | 48 Class: Wheels | 07/02/13 | 10/02/13 |
| 015 – 2013 | OMET 200: Minimum Standards for Electric Trains | 30/05/13 | 09/06/13 |
| 002 – 2014 | OMET 220: Wheelslip light indications | 20/02/14 | 02/03/14 |
| 005 – 2014 | Operation of T-Set (Tangara) Train fitted with ATP equipment | 03/04/14 | 14/04/14 |
| 004 – 2016 | OMET 262: Failure of Train Management System | 14/07/16 | 24/07/16 |
| 001 – 2017 | Incorporation of Waratah, Oscar and Millennium TOM Notices and SAFE Notices into the TOM | 19/01/17 | 29/01/17 |
| 003 – 2017 | Exception to TWP 100 | 19/01/17 | 29/01/17 |
| 007 – 2017 | WAR 208: Main Power Faults | 30/03/17 | 09/04/17 |
| 005 – 2017 | TWP 150: Damaged or Missing Window Glass | 06/04/17 | 16/04/17 |
| 009 – 2017 | Operation of H-set (OSCAR) trains fitted with ATP | 25/05/17 | 04/06/17 |
| 008 – 2017 | TWP 176: Wayside Train Condition Monitoring | 06/07/17 | 16/07/17 |
| 004 – 2017 | TWP 174 Ice Radio | 20/07/17 | 31/07/17 |
| 015 – 2017 | Train crew relieved in service & relay driver | 08/11/17 | 19/11/17 |
| 016 – 2017 | WAR 030 Minimum Standards | 23/11/17 | 03/12/17 |
| 018 2017 | Amendment to OMET 200 | 14/12/17 | 24/12/17 |
| 001 – 2018 | Millenium trains fitted with ATP | 01/03/17 | 11/03/17 |
| 002 – 2018 | Trial of Waratah trains fitted with ATP | 26/04/18 | 06/05/18 |
| 011 2018 | Trial of C-Set trains fitted with ATP | 19/07/18 | 29/07/18 |

STATUS OF PERMANENT SAFE NOTICES

| <i>Number</i> | <i>Title</i> | <i>Issued</i> | <i>Effective</i> |
|---------------|--|---------------|------------------|
| 001 - 2018 | Management of work on track at interface | 04/01/18 | 14/01/18 |
| 003 - 2018 | NPR 711 – Using lookouts | 11/01/18 | 21/01/18 |
| 004 - 2018 | Trial of Signal Key Switches | 15/02/18 | 25/02/18 |
| 005 - 2018 | Trial of worksite delineation markers | 22/03/18 | 01/04/18 |
| 006 - 2018 | Network Communications | 17/05/18 | 27/05/18 |
| 007 - 2018 | Unreliable track circuit operation | 10/05/18 | 20/05/18 |
| 008 - 2018 | Shared Corridor Protocols – MFN - SSFL | 14/12/17 | 13/01/18 |
| 009 - 2018 | Operation of passenger F1 | 24/05/18 | 07/06/18 |

Steve Swanson
Network Rules Specialist
Tel: 0428416505
Email: stephen.swanson@transport.nsw.gov.au

STATUS OF NETWORK MANUALS AND FORMS**Network Manuals**

| | | |
|--|------------------|---|
| <i>Network Local Appendices</i> | RailSafe Website | Online documents |
| <i>Operator Specific Procedures</i> | RailSafe Website | Online documents |
| <i>Network Rules</i> | RailSafe Website | Online documents |
| <i>Network Procedures</i> | RailSafe Website | Online documents |
| <i>Forms</i> | RailSafe Website | Online documents (or order as applicable) |

| <i>Title</i> | <i>Status Sheet</i> | <i>Date issued</i> |
|--|---------------------|--------------------|
| <i>Train Working Procedures</i> | | |
| TWP 100 (New) | 4 | November 2015 |
| TWP 102 | 3 | May 2012 |
| TWP 106 | 3 | May 2012 |
| TWP 108 | 4 | May 2012 |
| TWP 110 | 3 | May 2012 |
| TWP 112 | 3 | November 2015 |
| TWP 114 (New) | 4 | May 2012 |
| TWP 116 | 3 | November 2015 |
| TWP 118 (New) | 4 | May 2012 |
| TWP 120 | 3 | May 2012 |
| TWP 122 | 3 | May 2012 |
| TWP 124 | 3 | May 2012 |
| TWP 126 | 3 | May 2012 |
| TWP 128 | 3 | May 2012 |
| TWP 130 | 3 | May 2012 |
| TWP 132 | 3 | May 2012 |
| TWP 134 | 3 | May 2012 |
| TWP 136 (New) | 4 | November 2015 |
| TWP 138 (New) | 4 | November 2015 |
| TWP 142 | 3 | May 2012 |
| TWP 144 | 5 | May 2012 |
| TWP 146 | 3 | May 2012 |
| TWP 148 | 3 | May 2012 |
| TWP 150 (New) | 4 | November 2015 |
| TWP 152 (New) | 4 | November 2015 |
| TWP 154 | 3 | May 2012 |
| TWP 156 (New) | 6 | November 2015 |
| TWP 158 | 3 | May 2012 |
| TWP 160 (New) | 4 | November 2015 |
| TWP 162 | 3 | May 2012 |
| TWP 164 | 4 | May 2012 |
| TWP 166 | 3 | May 2012 |
| TWP 168 | 3 | May 2012 |
| TWP 170 | 3 | May 2012 |
| TWP 172 | 4 | May 2012 |
| TWP 174 (New) | 2 | November 2015 |
| TWP 176 (New) | 1 | November 2015 |
| TWP 182 (New) | 1 | November 2015 |
| TWP 184 (New) | 1 | November 2015 |
| TWP 188 (New) | 1 | November 2015 |

REQUESTS FOR NETWORK MANUALS AND FORMS

Please regularly check that your Network Manuals and Forms are up-to-date and include the current Status Sheet numbers for each section, as listed in the most recent Weekly Notice.

If your manuals do not have the correct Status Sheets, they have not been properly amended and the Safeworking information will not be up-to-date.




All Sydney Trains staff issued with Network Manuals and who require regular updates and amendments need to contact their distribution officer, as listed in the most recent Weekly Notice, to have their name and contact details included in the distribution list. This will ensure that you receive all updated Network Manuals and Forms.

All requests to receive Safeworking documentation must be forwarded through your controlling officer to the appropriate distribution officer.



Those outside Sydney Trains can access Safeworking information by visiting the RailSafe website at www.railsafe.org.au

DISTRIBUTION OFFICERS**Sydney Trains****Safety and Environment****Maria Economou**



Safety Support

 2 4502 2 1840 Maria.Economou@transport.nsw.gov.au**Operations****Gary Poulson**


Team Leader TCAC

 9379 1702 gary.poulson@transport.nsw.gov.au**Martin Bollmann**


Area Manager - Hornsby

 36513 Martin.Bollmann@transport.nsw.gov.au**Paul Bartolo**


Crew Manager – Blacktown/Richmond

 42828 Paul.Bartolo@transport.nsw.gov.au**Emma Bunting**


Area Manager - Flemington

 9536 8844 emma.bunting@transport.nsw.gov.au**Paul Bartolo**

Area Manager - Blacktown

 25938 Paul.Bartolo@transport.nsw.gov.au**David Allison**

Area Manager - Mortdale


 42624 david.allison@transport.nsw.gov.au**Matthew Quinn**

Area Manager – Cronulla/Waterfall



Tel: 69378

 matthew.quinn@transport.nsw.gov.au**Mark Karouche**

Area Manager - Campbelltown/Leppington

 91755 MARWAN.KOUROUCHE@transport.nsw.gov.au**Rhys Blakey**


Crew Manager Hornsby/North Sydney

 9224 2044 rhys.blakey@transport.nsw.gov.au**Anthony Robb**



Crew Manager Penrith

 42084 Anthony.robb@transport.nsw.gov.au**Hana Farhat**



Business Support Officer

 39435 Hana.Farhat2@transport.nsw.gov.au**William Morrison**

Signal Box Operations — North

 9 1057 William.Morrison@transport.nsw.gov.au**Greg Oxley**


Operations - Rail Management Centre (RMC)

 9 4255 9 4438 Greg.Oxley@transport.nsw.gov.au**Nick Hayek**

Crew Manager - Auburn

 35982 nick.hayek@transport.nsw.gov.au**Fiona Eid**

Administration Assistant Central

 9379 4489 fiona.eid@transport.nsw.gov.au

Rochelle Takai

Administration Support Campbelltown
☎ 0407976529
✉ rochelle.takai@transport.nsw.gov.au

Jason Cooper

Customer Service — Central
☎ 9 2776 9 3168
✉ Jason.Cooper@transport.nsw.gov.au

Megan McRae

Customer Service - North West
☎ 9848 9850
✉ megan.mcrae@transport.nsw.gov.au

Mario Chalouhi

Train Crew Standards Manager
☎ 42616
✉ Mario.Chalouhi@transport.nsw.gov.au

Mohamad Chahine

Signal Box Operations - Sydenham
☎ 37705
✉ Mohamad.Chahine@transport.nsw.gov.au

Ashraf Riyadh

Customer Service – Illawarra
☎ 27728
✉ Mohamad.Chahine@transport.nsw.gov.au

Megan Parker

Service Delivery Response
☎ 04191226502
✉ megan.parker@transport.nsw.gov.au

Maintenance**Fleet Maintenance****Hoshedar Movdawalla**

Fleet Maintenance Sydney Trains
☎ 2 0532 2 1274
✉ HOSHEDAR.MOVDAWALLA@transport.nsw.gov.au

Ram Ramaswamy

Fleet Maintenance Sydney Trains
☎ 2 0523 2 1274
✉ RAMYAVARAN.RAMASWAMY@transport.nsw.gov.au

Network Maintenance**Shannon Newton**

Track Access Coordinator – North
☎ 95363791
✉ Shannon.Newton@transport.nsw.gov.au

Xerxes Francia

Track Access Coordinator – North
Hornsby Network Base
☎ 3 6740
✉ Xerxes.Francia@transport.nsw.gov.au

Jonathan Barnes

Track Access Coordinator – West
Blacktown Network Base
☎ 87512
✉ Jonathan.Barnes@transport.nsw.gov.au

Ennio Soster

SCE
Project Delivery Electrical
☎ 25236 25917
✉ ENNIO.SOSTER@transport.nsw.gov.au

Daljit Kaur

Infrastructure Maintenance — Facilities
☎ 2 5922 2 5950
✉ Daljit.Kaur@transport.nsw.gov.au

Adrian Aquilina

Team leader - Strathfield Mains
☎ 97526610
✉ adrian.aquilina@transport.nsw.gov.au

Christina Morgan

Administration Support
ICON
☎ 9379 6051
✉ Christina.Morgan@transport.nsw.gov.au

Lorinda Melvin

Administration Support
☎ 0439510480
✉ lorinda.melvin@transport.nsw.gov.au

Edward Lusik

Team Leader Signals
CBD

📞 95368135

✉️ edward.lusik@transport.nsw.gov.au

Major Works**Greg Page**

Infrastructure Track

📞 25375

✉️ gregory.page@transport.nsw.gov.au

Michael Warner

Signals and Electricity

📞 9848 9333

✉️ michael.warner@transport.nsw.gov.au

Logistics & Supply Chain**Murari Singh**

Contract Assurance Administrator

📞 02 9848 9698

✉️ Murari.Singh@transport.nsw.gov.au

Asset Management**Anurag Nehra**

Operations Safeworking Supervisor

📞 0429 362419

✉️ anrag.nehra@transport.nsw.gov.au

Engineering & System Integrity**Teresa Sitjar**

Signalling & Control Systems

📞 42458

✉️ Teresa.Sitjar@transport.nsw.gov.au

Yass Zahab

Geotechnical Services

📞 2 7589 2 7786

✉️ Yassine.El-Zahab@transport.nsw.gov.au

Peter Nilon

Survey Group

📞 9848 9904

✉️ peter.nilon@transport.nsw.gov.au

Richard Agostino

C and CS

📞 2 0875 9 2137

✉️ Richard.Agostino@transport.nsw.gov.au

Human Resources**Robert Neloski**

Training — Learning and Development

📞 2 7567

✉️ robert.neloski@transport.nsw.gov.au

Finance and Corporate Services**Graham Church**

Compliance and Review Unit

📞 4 2143 5 0321

✉️ Graham.Church@transport.nsw.gov.au

NSW TrainLink**Adam Tonkin**

Operational Improvement Manager

📞 8574 2960 0417694249

✉️ ADAM.TONKIN@transport.nsw.gov.au

Ashley Brandse

Associate Director Operations North & Central

📞 4962 9820

✉️ ASHLEY.BRANDSE@transport.nsw.gov.au

Emma Abernathy

Area Manager Newcastle

Tel: 4907 7540 0437308515

✉️

EMMA.ABERNATHY@transport.nsw.gov.au

Netti Byrnes



Area Manager Central Coast

📞 43499210 0458261501



✉️ Annette.Byrnes@transport.nsw.gov.au

Robert Blanch


Area Manager Hunter & Regional North

 43499210 0458261501 ROBERT.BLANCH@transport.nsw.gov.au**Leisa Case**



Area Manager Central Intercity

  0429900371 Annette.Byrnes@transport.nsw.gov.au**Dwayne Purcell**


Area Manager Central Regional

 0428670580 DWAYNE.PURCELL@transport.nsw.gov.au**Michael Dorrian**


Area Manager South Coast

  0439743316 Michael.dorrian@transport.nsw.gov.au**Tiffany Glasgow**


Area Manager West

 0439743316 Tiffany.glasgow@transport.nsw.gov.au**Ian Mondon**

Area Manager South Main

 0427016255**Tod James**

Shift Manager Taree

 65924786 tod.james@transport.nsw.gov.au

NOTES

NOTES

NOTICE TO SUBSCRIBERS

The Weekly Notice is issued every Tuesday, and takes effect on the following Monday.

Those who require the Weekly Notice must ensure that they receive it and are aware of the changes that affect their work duties and responsibilities.

Director Safety and Standards

Sydney Trains

Level 4, 36-46 George Street

Burwood NSW 2134

Tuesday, 17 July 2018