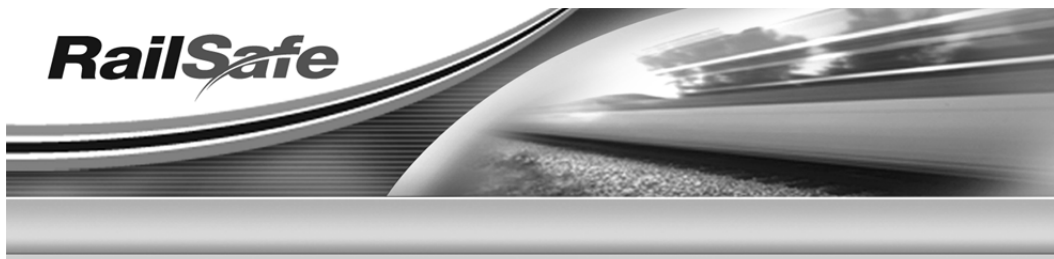


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weekly notice

Monday, 02 July 2018
Sunday, 08 July 2018



See online for all Safeworking Information

www.railsafe.org.au

Safeworking information, including Weekly Notices and SAFE Notices, is available on the RailSafe website.

By accessing Weekly Notices and SAFE Notices online, you will receive safety information more quickly. Weekly Notices remain on the RailSafe website for two years; Permanent and Temporary SAFE Notices remain online as long as they are current.

Anyone needing back issues of Weekly Notices and SAFE Notices should contact the Network Rules unit.

If you are outside Sydney Trains, you can reach the RailSafe website via the following address:

www.railsafe.org.au

Other Safeworking documents, such as Network Rules, Network Procedures, Network Local Appendices, Safeworking Policies, SafeTracks flyers, and contractor information are also available online.

**Director Safety and Standards
Sydney Trains**

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PUBLICATION DEADLINES AND SUBMISSION OF ARTICLES

Dates of the next four Weekly Notices and deadlines for articles are:

<i>Weekly Notice</i>	<i>For Week</i>	<i>Deadline</i>
28	09/07/2018 – 15/07/2018	12/06/2018
29	16/07/2018 – 22/07/2018	19/06/2018
30	23/07/2018 – 29/07/2018	26/06/2018
31	30/07/2018 – 05/08/2018	03/07/2018

To meet printing and distributing schedules, articles for a Weekly Notice must be received by its deadline.

Articles submitted after a deadline will be published in the next issue of the Weekly Notice. This may result in information not being distributed in time for it to be acted upon.

When submitting articles, please include your name, position title, telephone numbers and email address at the end of the articles as shown below:

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XL KEYS RECALL



Since **Monday 3 June 2018**, the process for issuing, distribution and custody of XL keys has changed. As a result of this change, Sydney Trains will be recalling all XL keys.

Existing registered key holders will be contacted and asked to surrender their XL key to the applicable Issuing Officer. If you have a XL key and have not been contacted, you should talk to the applicable Issuing Officer as listed in the table below.

Existing XL keys will be replaced with a new key featuring a unique serial number. This Serial number will be recorded against the individual key holder in a centralised register.

Individuals will no longer be able to order these keys from Clyde Logistics, keys must now be ordered through authorised issuing officers.

Issuing Officers	Issues keys to
Manager Service Delivery Response	Incident Rail Commanders
	Area Managers Signal Box Operations
Principal Engineer Signalling Integrity	Signal Engineers
Director Safety and Standards Sydney Trains	Operations Safeworking Supervisors
	Other specially authorised positions

Existing keyholders must surrender their XL key by 31 August 2018. *After 1 September 2018*, any unnumbered key within the Sydney Trains network will be considered unauthorised. Any person found in possession of an unnumbered XL key will have the key confiscated and may be subject to disciplinary action.

For more information about XL keys you can view the Network Standard "*Issue and Use of XL Keys within the Sydney Trains Network*" at railsafe.org.au or forward any questions to the Network Rules unit at NRU.transport.nsw.gov.au

STATUS OF TOM NOTICES

<i>Number</i>	<i>Title</i>	<i>Issued</i>	<i>Effective</i>
001 – 2007	Introduction of TOM Notices	13/09/07	13/09/07
018 – 2007	Emergency equipment boxes Rail	01/11/07	19/11/07
008 – 2009	OMET 264: Minimum tractive effort requirements	01/10/09	11/10/09
001 – 2012	OMET 266: Operation of Y-Set Trains	02/02/12	12/02/12
010 – 2012	48 Class: Train Operations Manual (TOM)	25/10/12	04/11/12
003 – 2013	48 Class: Wheels	07/02/13	10/02/13
015 – 2013	OMET 200: Minimum Standards for Electric Trains	30/05/13	09/06/13
002 – 2014	OMET 220: Wheelslip light indications	20/02/14	02/03/14
005 – 2014	Operation of T-Set (Tangara) Train fitted with ATP equipment	03/04/14	14/04/14
004 – 2016	OMET 262: Failure of Train Management System	14/07/16	24/07/16
001 – 2017	Incorporation of Waratah, Oscar and Millennium TOM Notices and SAFE Notices into the TOM	19/01/17	29/01/17
003 – 2017	Exception to TWP 100	19/01/17	29/01/17
007 – 2017	WAR 208: Main Power Faults	30/03/17	09/04/17
005 – 2017	TWP 150: Damaged or Missing Window Glass	06/04/17	16/04/17
009 – 2017	Operation of H-set (OSCAR) trains fitted with ATP	25/05/17	04/06/17
008 – 2017	TWP 176: Wayside Train Condition Monitoring	06/07/17	16/07/17
004 – 2017	TWP 174 Ice Radio	20/07/17	31/07/17
015 – 2017	Train crew relieved in service & relay driver	08/11/17	19/11/17
016 – 2017	WAR 030 Minimum Standards	23/11/17	03/12/17
018 2017	Amendment to OMET 200	14/12/17	24/12/17
001 – 2018	Millenium trains fitted with ATP	01/03/17	11/03/17
002 – 2018	Trial of Waratah trains fitted with ATP	26/04/18	06/05/18

STATUS OF PERMANENT SAFE NOTICES

<i>Number</i>	<i>Title</i>	<i>Issued</i>	<i>Effective</i>
001 - 2018	Management of work on track at interface	04/01/18	14/01/18
003 - 2018	NPR 711 – Using lookouts	11/01/18	21/01/18
004 - 2018	Trial of Signal Key Switches	15/02/18	25/02/18
005 - 2018	Trial of worksite delineation markers	22/03/18	01/04/18
006 - 2018	Network Communications	17/05/18	27/05/18
007 - 2018	Unreliable track circuit operation	10/05/18	20/05/18
008 - 2018	Shared Corridor Protocols – MFN - SSFL	14/12/17	13/01/18
009 - 2018	Operation of passenger F1	24/5/2018	07/06/18

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STATUS OF NETWORK MANUALS AND FORMS

Network Manuals

<i>Network Local Appendices</i>	RailSafe Website	Online documents
<i>Operator Specific Procedures</i>	RailSafe Website	Online documents
<i>Network Rules</i>	RailSafe Website	Online documents
<i>Network Procedures</i>	RailSafe Website	Online documents
<i>Forms</i>	RailSafe Website	Online documents (or order as applicable)

<i>Title</i>	<i>Status Sheet</i>	<i>Date issued</i>
<i>Train Working Procedures</i>		
TWP 100 (New)	4	November 2015
TWP 102	3	May 2012
TWP 106	3	May 2012
TWP 108	4	May 2012
TWP 110	3	May 2012
TWP 112	3	November 2015
TWP 114 (New)	4	May 2012
TWP 116	3	November 2015
TWP 118 (New)	4	May 2012
TWP 120	3	May 2012
TWP 122	3	May 2012
TWP 124	3	May 2012
TWP 126	3	May 2012
TWP 128	3	May 2012
TWP 130	3	May 2012
TWP 132	3	May 2012
TWP 134	3	May 2012
TWP 136 (New)	4	November 2015
TWP 138 (New)	4	November 2015
TWP 142	3	May 2012
TWP 144	5	May 2012
TWP 146	3	May 2012
TWP 148	3	May 2012
TWP 150 (New)	4	November 2015
TWP 152 (New)	4	November 2015
TWP 154	3	May 2012
TWP 156 (New)	6	November 2015
TWP 158	3	May 2012
TWP 160 (New)	4	November 2015
TWP 162	3	May 2012
TWP 164	4	May 2012
TWP 166	3	May 2012
TWP 168	3	May 2012
TWP 170	3	May 2012
TWP 172	4	May 2012
TWP 174 (New)	2	November 2015
TWP 176 (New)	1	November 2015
TWP 182 (New)	1	November 2015
TWP 184 (New)	1	November 2015
TWP 188 (New)	1	November 2015

Network Forms

<i>Title</i>	<i>Form version</i>	<i>Date issued</i>
NRF 000 General Information	N/A	July 2014
NRF 002 Track Occupancy Authority	6	July 2014
NRF 003 Infrastructure Booking Authority	4	July 2014
NRF 004 Condition Affecting the Network	3	July 2014
NRF 005 Special Proceed Authority	4	July 2014
NRF 007 Pilot Staff Ticket	3	July 2014
NRF 008 Pilot Staff Notice	3	July 2014
NRF 010 Pilot Staff Working Introduction	3	July 2014
NRF 011 Worksite Warning	3	July 2014
NRF 012 Checklist for an Unsignalled Movement	3	July 2014
NRF 013 Temporary Rail Bond Approval	3	July 2014
NRF 014 Pre-work Briefing	3	July 2014
NRF 015A Worksite Protection Plan	3	July 2014
NRF 015B Worksite Protection Plan for Lookout Working	3	July 2014
NRF 015C Worksite Protection Plan for ASB	1	March 2016
NRF 016 Protection Officer's Log Book	2	July 2014
NRF 017 Protection Officer's Diary	2	July 2014
NRF 018 Absolute Signal Blocking (ASB)	1	March 2016

REQUESTS FOR NETWORK MANUALS AND FORMS

Please regularly check that your Network Manuals and Forms are up-to-date and include the current Status Sheet numbers for each section, as listed in the most recent Weekly Notice.

If your manuals do not have the correct Status Sheets, they have not been properly amended and the Safeworking information will not be up-to-date.




All Sydney Trains staff issued with Network Manuals and who require regular updates and amendments need to contact their distribution officer, as listed in the most recent Weekly Notice, to have their name and contact details included in the distribution list. This will ensure that you receive all updated Network Manuals and Forms.

All requests to receive Safeworking documentation must be forwarded through your controlling officer to the appropriate distribution officer.



Those outside Sydney Trains can access Safeworking information by visiting the RailSafe website at www.railsafe.org.au

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NOTICE TO SUBSCRIBERS

The Weekly Notice is issued every Tuesday, and takes effect on the following Monday.

Those who require the Weekly Notice must ensure that they receive it and are aware of the changes that affect their work duties and responsibilities.

Director Safety and Standards

Sydney Trains

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Tuesday, 19 June 2018