

# SAFE Notice 2019 004

**Permanent**

## **PROTECTING WORKSITES LESS THAN 500 METRES APART IN A LOCAL POSSESSION AUTHORITY (LPA)**

From Thursday, 21 March 2019 until Friday, 20 September 2019, this Permanent Safe Notice cancels and replaces Permanent Safe Notice 014 – 2018 due to expiry.

## Protecting worksites less than 500 metres apart in a Local Possession Authority (LPA)

In exception to *NWT 302 Local Possession Authority* and *NPR 700 Using a Local Possession Authority*, a Coordinated Worksite may be established if worksites are less than 500 metres apart and cannot be effectively managed as a single worksite by a Protection Officer.

Coordinated Worksites must have:

- a nominated Coordinating Protection Officer to manage the Coordinated Worksite, and
- approved Worksite Delineation Markers placed midway between worksites, and
- Railway Track Signal protection placed 500 metres from the outermost worksites.

Railway Track Signal protection between the worksites will not be required in a Coordinated Worksite

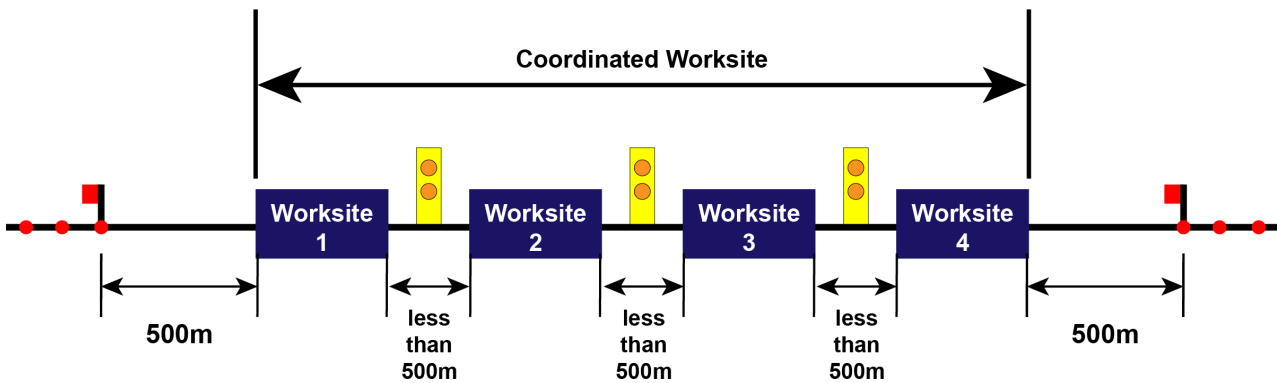


Figure 1 Example of worksites less 500 metres apart established as a Coordinated Worksite in an LPA

If practicable, the establishment of a Coordinated Worksite must be planned and the details recorded in permanent form.

If a Coordinated Worksite cannot be established as planned, or protection arrangements have changed, the Coordinating Protection Officer and Possession Protection Officer must confer to:

- establish new protection arrangements for the Coordinated Worksite, or
- make sure worksites are protected in accordance to *NWT 302 Local Possession Authority* and *NPR 700 Using Local Possession Authority*

The Coordinating Protection Officer must comply with the Possession Protection Officer's instructions and be able to safely and effectively manage the protection arrangements of the Coordinated Worksite.

## Worksites in the Coordinated Worksite

Where worksites are planned to be less than 500 metres apart:

- Each worksite must have a Protection Officer that is able to safely and effectively manage the worksite protection arrangements.
- Each Protection Officer must comply with the Coordinating Protection Officer's instructions
- An approved Worksite Delineation Marker must be placed midway between worksites

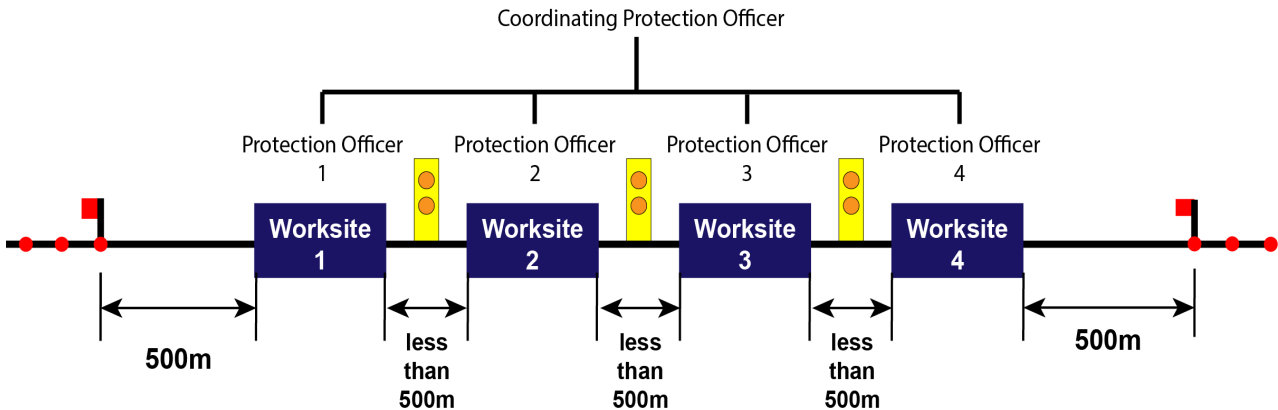


Figure 2 Example of roles in a Coordinated Worksites

When a Protection Officer tells the Coordinating Protection Officer that work is complete, the Coordinating Protection Officer must confer with the Possession Protection Officer about the changes, and as required arrange for:

- the removal or replacement of Worksite Delineation Markers
- the replacement of Railway Track Signal protection at 500 metres from the outermost worksites
- worksites to be protected in accordance to *NWT 302 Local Possession Authority* and *NPR 700 Using Local Possession Authority*

## Approved Worksite Delineation Markers

An approved Worksite Delineation Marker must be placed midway between worksites in a Coordinated Worksite either attached to the rail or on a dedicated stand in the "4 foot".

Protection Officers must place their contact details on the approved Worksite Delineation Markers facing entry into the worksite.



Figure 3 Approved Worksite Delineation Markers

## Rail traffic movements

The Coordinating Protection Officer is responsible for managing rail traffic movements into and within the limits of a Coordinated Worksite.

**SYDNEY, 7 MARCH 2019**

**DIRECTOR SAFETY AND STANDARDS SYDNEY TRAINS**

Returned to Controlling Manager:    Date: .....    Signed: .....



*(Cut along this line and forward the detached receipt to your Controlling Manager)*

To Controlling Manager: .....

Received SAFE Notice No. 004 – 2019    Date: .....    Signed: .....

Name (print): .....    Location: .....

*(Controlling Manager to retain this Acknowledgment of Receipt of the SAFE Notice for record purposes for 90 days.)*