

Pilot Staff Notice (PSN)

Introduction

A Pilot Staff Notice (PSN) is used to give details about the pilot staff working arrangements to Drivers or Track Vehicle Operators.

Signallers issue a separate PSN for every movement.

Mandatory items

The following items must be completed:

- 1** Number
- 2** Pilot staff working has been introduced
- 4** The last train
- 11** End of pilot staff working section
- 13** Issued by
- 14** Issued to

Item 2 – Pilot staff working has been introduced

Signallers confirm the lines to be used for pilot staff working and the locations that mark the limits of travel on each line.

The details in this item should be the same as item 3 on *NRF 008 Pilot Staff Working Introduction* form.

Pilot Staff Notice (PSN)

Item 11 – End of pilot staff working section

Confirm if the end of the pilot staff working section will be defined by a signal or a STOP sign, and:

- tick the check box for the one that applies
- put a cross in the other check box .

If a STOP sign is used as the end of the section, give the location.

If a signal is used as the end of the section, give the location, designation and number.

.....

Optional items

The following items are optional:

- 3** Half-staff
- 5** Facing points
- 6** Block posts
- 7** WARNING signs
- 8** Automatic road and pedestrian level crossings
- 9** Worksites
- 10** Signals at STOP
- 12** Other conditions and additional information

Review each item, and:

- put a cross in the check box if the item does not apply in this instance, and
- tick the check box if the item applies in this instance, and complete the details.

Pilot Staff Notice (PSN)

Item 9 – Worksites

Review the planned working:

- put a cross in the check box if no worksites will be passed, or
- tick the check box , and determine the number of worksites to be passed.

If during pilot staff working, rail traffic has to pass a maximum of two worksites, complete these worksite details.

If rail traffic has to pass more than two worksites:

- tick the check box beside “There are more than 2 worksites”, and
- give details about the worksites on *NRF 011 Worksite Warning* form.

Item 10 – Signals at STOP

If authorisation is required to pass signals at STOP, put a cross in the check box .

If permission is given to pass signals at STOP without further authorisation:

- tick the check box , and
- detail the signals. The signals must not include signals used as a block post location, and
- give full details of the first operating signal to be obeyed.

Pilot Staff Notice (PSN)

Item 12 – Other conditions and additional information

If there are no further conditions or information, put a cross in the check box **12X**.

If there are further conditions or information, tick the check box **12✓**, and give details about items such as:

- additional block posts
 - additional WARNING signs
 - other speed restrictions
 - other conditions.
-

Effective date

29 April 2017

.....



Pilot Staff Notice (PSN)



Pilot Staff Notice (PSN)

1 Number

2 Pilot staff working has been introduced on the

Line	From location	To location

3 Half-staff for the other end of the section has been removed and secured at specified location/km

4 The last train cleared location/km at hours

5 Facing points
You are instructed to clip and lock the following points _____

6 Block posts are at location/km location/km

7 WARNING signs are at location/km location/km

8 Automatic road and pedestrian level crossings
The warning equipment at the following automatic level crossings does **not** operate correctly and Handsignallers are provided at
 location/km location/km location/km

9 Worksites are located on adjacent lines
A maximum speed of km/h applies from location/km to location/km
A maximum speed of km/h applies from location/km to location/km
 There are more than 2 worksites. See Worksite Warning form (NRF 011)

10 Signals at STOP you are authorised to pass

The first operating signal you must obey is designation number location/km

11 End of pilot staff working section is indicated by
 Signal or STOP sign at location/km designation number

12 Other conditions and additional information

13 Issued by name designation
 location Time hours Date / /20

14 Issued to Driver/track vehicle operator of number signature