

# 14

**weekly notice**

Monday, 6 April 2015  
Sunday, 12 April 2015



Safeworking information, such as Weekly Notices and SAFE Notices, is available on the RailSafe website.

By accessing Weekly Notices and SAFE Notices online, you will receive safety information more quickly. Weekly Notices remain on the RailSafe website for two years; Permanent and Temporary SAFE Notices remain online as long as they are current. Anyone needing back issues of Weekly Notices and SAFE Notices should contact the Network Rules unit.

If you are outside Sydney Trains, you can reach the RailSafe website via the following address:

[www.railsafe.org.au](http://www.railsafe.org.au)

Other Safeworking documents, such as Network Rules, Network Procedures, Network Local Appendices, Safeworking Policies, SafeTracks flyers, and contractor information are also available online.

*GROUP MANAGER RULES AND COMPLIANCE  
SYDNEY TRAINS*

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## PUBLICATION DEADLINES AND SUBMISSION OF ARTICLES

Dates of the next four Weekly Notices and deadlines for articles are:

<b>Weekly Notice</b>	<b>For Week</b>	<b>Deadline</b>
15	13/4/15–19/4/15	17/3/15
16	20/4/15–26/4/15	24/3/15
17	27/4/15–3/5/15	31/3/15
18	4/5/15–10/5/15	7/4/15

So that printing and distributing schedules can be met, it is essential articles are received by the deadline.

Late articles will be published in the next issue of the Weekly Notice. This may result in information not being distributed in time for it to be acted upon.

When submitting articles, please include your name, position title, telephone numbers and email details at the end of the articles as shown below:

### **Jemma Hossain**

Network Rules Specialist

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## END OF DAYLIGHT SAVING – ADJUSTMENT OF CLOCKS

At 0300 hours (3.00 am) on **Sunday, 5 April 2015** daylight saving will end and it will be necessary for all clocks to be set back one hour as soon as practicable after 0300 hours.

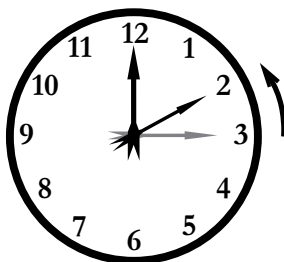
That is, a clock at 0300 hours (3.00 am) EDST (eastern daylight saving time), needs to be set back to show 0200 hours (2.00 am) EST (eastern standard time).

Adjustment of clocks will be arranged as follows.

### **Mechanical, battery-operated and synchronous electric clocks**

All clocks, other than impulse clocks and synchronous clocks that are adjusted by Network Maintenance Division - Operational Technology staff, shall be set back one hour by the officers normally responsible for correcting the time of the clocks.

Note: Clocks numbered SSR1-2 etc. must *only* be set back in the direction of the arrow marked on the clock case. Considerable damage can be done to this type of clock movement if the hands are moved in the direction opposite to that shown by the arrow.



### **Impulse clocks**

Electric impulse clocks, in which the minute hand advances at half-minute intervals, are controlled from a Master Clock, and will be set back one hour by Network Maintenance Division - Operational Technology staff.

### **Tower clocks**

This will include the Sydney Terminal Tower Clock, it will be set back one hour by Customer Environment Division – Facilities Maintenance staff.

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### **Attendance recording machines**

Attendance recording machines will be set back one hour by the staff normally responsible for making attendance recording machine adjustments.

Under arrangements commenced on 1 July 1990, any adjustment difficulties encountered with these machines will need to be rectified by the private firm undertaking maintenance and repairs to those individual machines.

### **Adjustment difficulties**

The Electrical Operating Centre (telephone 9 491 1) should be advised by 1200 hours (noon) on Sunday, 5 April 2015, of any impulse clock that has not been set back one hour (but not any time recorder).

### **Aaron David**

Passenger Information Operations Manager

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## THE GREAT 2015 HERITAGE CLOCK MUSTER

Sydney Trains heritage specialists are currently updating details of all 'Seth Thomas' and other heritage clocks in our movable heritage register. Across Sydney Trains, NSW Trains and TfNSW our clocks continue to form an important part of our heritage – and we have a collective responsibility to make sure they are maintained and conserved, and that details are regularly updated on our register.



**SETH THOMAS NEEDS  
YOU!**

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If you have a historic railway clock in your workplace, building or office, please email [STHeritage@transport.nsw.gov.au](mailto:STHeritage@transport.nsw.gov.au) with the following information:

- Your name and position
- Current location of the clock (room, building and address)
- The clock number (four-digit serial number on a small brass plate attached to the clock)
- Whether the clock is working or not
- Photos of the clock (including a close-up photo of the four-digit serial number).
- Does it have a green canvas bag, winder or any other items stored with it.

If you are aware of any other clocks without a current custodian or that might be in storage, please let us know. All information is welcome.

**The deadline for the register update is 17 April 2015.**



For more information on maintaining your heritage clock, visit:  
[intranet.sydneytrains.nsw.gov.au/sydney-trains/our-heritage/clocks](http://intranet.sydneytrains.nsw.gov.au/sydney-trains/our-heritage/clocks)

Or contact a Sydney Trains Heritage Specialist on 9219 1873.

**Robin Hedditch**

Heritage Specialist

Environment Division, Sydney Trains

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## **NORTH STRATHFIELD RAIL UNDERPASS PROJECT – OVERHEAD WIRING INSTALLATION, NORTH STRATHFIELD TO RHODES**

On **Sunday, 12 April 2015**, 1500V overhead wiring will be erected over the "NEW" Up Relief track between 12.686km to 15.885km (OHW structures H12+686 to H15+885).

All persons are to be informed that the overhead wiring is to be treated as "live" and work must not be undertaken in the vicinity of the 1500V overhead equipment where there is danger of contact or the possibility of electrical clearance being breached, unless a "Permit to Work" form has been issued in accordance with Electrical Safety Instructions.

If "Permit to Work" forms are required or doubt exists if you require one while working in this area, the Electrical Engineers office or forward the Permit request form to:

El-C@transport.nsw.gov.au

Further information on this project can also be obtained from contact below

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## NETWORK RULES COMMENT & FEEDBACK REQUEST

The Network Rules Unit (NRU) is conducting a review of the **Train Working (NTR) suite** of Network Rules. As part of this review NRU is seeking stakeholder involvement in the development process.

To assist in the development process stakeholders can complete the Network Rules Comment and Feedback Request forms available for download from:

[www.railsafe.org.au/forms](http://www.railsafe.org.au/forms)

To ensure your comment and feedback is considered as part of the review of the **Train Working (NTR) suite** of Network Rules, completed forms must be submitted electronically by pressing the submit button on the form and received no later than 2359 hours **Sunday, 19 April 2015**.

## STATUS OF TOM NOTICES

<b>Number</b>	<b>Title</b>	<b>Issued</b>	<b>Effective</b>
001–2007	Introduction of TOM Notices	13/09/07	13/09/07
017–2007	Operating Instruction Manual for Hunter rail car	1/11/07	13/11/07
019–2007	MK16 Vigilance control on XPT power car	2/11/07	8/11/07
018–2007	Emergency equipment boxes RailCorp train fleet	1/11/07	19/11/07
004–2008	OMDT 450: Description and operation of XPT trains	1/5/08	11/5/08
008–2009	OMET 264: Minimum tractive effort requirements	1/10/09	11/10/09
010–2009	OMDT 461: XPT radio amalgamation unit (RAU)	26/11/09	6/12/09
011–2009	OMDT 462: XPT MetroNet radio	26/11/09	6/12/09
012–2009	OMDT 463: XPT CountryNet and local radios	26/11/09	6/12/09
013–2009	OMDT 464: MultiChannel radio	26/11/09	6/12/09
014–2009	OMDT 465: XPT train-to-base radio	26/11/09	6/12/09
001–2010	OMDT 458: Train preparation of XPT trains	18/2/10	28/2/10
010–2011	XPT 030: Minimum Operating Standards	28/7/11	7/8/11
015–2011	OMET 316: Defective Air Springs	24/11/11	4/12/11
001–2012	OMET 266: Operation of Y–Set Trains	2/2/12	12/2/12
007–2012	TWP 203: Changing ends	25/10/12	4/11/12
008–2012	TWP 217: Train Operating System (TOS) Display Unit Failure	25/10/12	4/11/12
009–2012	TWP 233: Control Circuit Failures	25/10/12	4/11/12
010–2012	48 Class: Train Operations Manual (TOM)	25/10/12	4/11/12
011–2012	TWP 178: CountryNet and Local Radios	29/11/12	9/12/12
001–2013	Operation of H–Set (Oscar) Trains Fitted with Automatic Train Protection (ATP) Equipment	17/1/13	27/1/13
003–2013	48 Class: Wheels	7/2/13	10/2/13
004–2013	TWP 188: Jumper Couplings	14/3/13	24/3/13
007–2013	TWP 184: Refuelling XPT, Explorer and Endeavour Trains	18/4/13	28/4/13

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<b>Number</b>	<b>Title</b>	<b>Issued</b>	<b>Effective</b>
013–2013	OMDT 454: Disabled Train	23/5/13	2/6/13
010–2013	OMET 350: Operation and Management of Electric Trains – Standards	30/5/13	9/6/13
015–2013	OMET 200: Minimum Standards for Electric Trains	30/5/13	9/6/13
016–2013	TWP 100: Responsibilities of Train Crews	30/5/13	9/6/13
017–2013	WAR 030: Minimum Standards	30/5/13	9/6/13
020–2013	TWP 152: Disabled Trains	21/11/13	1/12/13
021–2013	TWP 138: Assisting Trains Using Emergency Couplers	21/11/13	1/12/13
001–2014	Amendment to OMET 200, OMET 350, WAR 030 XPT 030, OMDT 400 & OMDT 500(Visibility Lights)	20/2/14	2/3/14
002–2014	OMET 220: Wheelslip light indications	20/2/14	2/3/14
005–2014	Operation of T-Set (Tangara) Trains fitted with ATP equipment	3/4/14	14/4/14
003–2014	OMET 344 Internal Emergency Door Release and Passenger Emergency Intercom Alarm	10/4/14	20/4/14
004–2014	TWP 114: Train Crew Member Leaving or Returning to the Crew Compartment	10/4/14	20/4/14
006–2014	WAR 202: Bogie Faults	24/4/14	4/5/14
007–2014	WAR 001: Stabling	24/4/14	4/5/14
008–2014	TWP 176: Wayside Train Condition Monitor Alarms	26/6/14	7/7/14
009–2014	TWP 136: Defective Wheels	21/8/14	31/8/14
010–2014	TWP 244: OSCAR - Internal Emergency Door Release and Passenger Intercom Alarm	18/9/14	28/9/14
014–2014	Modification to Millennium DWD (Door Warning Device) Functionality	27/11/14	7/12/14
001–2015	TWP 174: Ice Radio	19/2/15	1/3/15
004–2015	TWP 206: OSCAR - Stabling Procedure	18/3/15	29/3/15

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## STATUS OF PERMANENT SAFE NOTICES

<b>Number</b>	<b>Title</b>	<b>Issued</b>	<b>Effective</b>
119-2014	Trial of Signal Key Switches	9/10/14	19/10/14
126-2014	OSP 15-Propelling Trains	9/10/14	19/10/14
129-2014	NLA - Location Guide	16/10/14	26/10/14
131-2014	NLA 500: Lidcombe - Campbelltown	23/10/14	2/11/14
132-2014	NLA 510: Sydenham – Glenfield	23/10/14	2/11/14
133-2014	NLA 512: Glenfield – Leppington	23/10/14	2/11/14
136-2014	NLA 302: Hornsby	30/10/14	9/11/14
130-2014	Network Rules – Network Procedures	6/11/14	16/11/14
137-2014	NLA 618: Chullora	6/11/14	16/11/14
138-2014	NLA 616: Enfield	6/11/14	16/11/14
140-2014	NLA 418: Wollongong – Bomaderry (Nowra)	6/11/14	22/11/14
156-2014	Trial of Worksite Delineation Markers	13/11/14	29/11/14
146-2014	NLA 208: Blacktown	20/11/14	30/11/14
139-2014	Network Rules Publications	27/11/14	7/12/14
152-2014	NLA 416: Wollongong	27/11/14	7/12/14
153-2014	NLA 608: Port Kembla	27/11/14	7/12/14
154-2014	NLA 504: Campbelltown	27/11/14	7/12/14
155-2014	NLA 514: Leppington	27/11/14	7/12/14
158-2014	NGE 230: Communications Equipment	27/11/14	7/12/14
157-2014	NLA 420: Bomaderry (Nowra)	4/12/14	14/12/14
143-2014	Exception to TWP 108: Route Knowledge	11/12/14	21/12/14
159-2014	NLA 108: Central - Sydenham	18/12/14	28/12/14
160-2014	NLA 308: Chatswood - Epping	18/12/14	28/12/14
148-2014	NLA 200: Lidcombe – Penrith	18/12/14	31/12/14
149-2014	NLA 202: Clyde Down Sidings	18/12/14	31/12/14
150-2014	NLA 204: Clyde Up Yard	18/12/14	31/12/14
161-2014	NLA 206: Clyde and Granville	18/12/14	31/12/14
001-2015	Worksite Handsignaller Ahead Signs NSG 604	18/12/14	4/1/15
002-2015	Network Rules – Network Forms – Network Procedures	18/12/14	4/1/15
005-2015	NLA 320: Broadmeadow - Newcastle	18/12/14	4/1/15
006-2015	NLA 318: Broadmeadow – Woodville Junction	18/12/14	4/1/15

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007–2015	NLA 102: Sydney Terminal	18/12/14	4/1/15
008–2015	NLA 100: Central	18/12/14	18/1/15
003–2015	Shared Corridor Protocols - Metropolitan Freight Network (MFN) - Southern Sydney Freight Line(SSFL)	18/12/14	18/1/15
011–2015	NSG 604: Indicators and Signs	18/12/14	25/1/15
004–2015	NLA 212: Penrith - Wallerawang	18/12/14	12/1/15
009–2015	NLA 116: Flemington	15/1/15	25/1/15
010–2015	NLA 402: Sydenham	15/1/15	25/1/15
027–2015	Trial of Coded ASB	22/1/15	1/2/15
012–2015	NLA 214: Katoomba	29/1/15	8/2/15
013–2015	NLA 214: Lithgow	29/1/15	8/2/15
014–2015	NLA 400: Central – Sutherland	29/1/15	8/2/15
015–2015	NLA 316: Sulphide Junction	29/1/15	8/2/15
016–2015	NLA 110: Central – Lidcombe	29/1/15	8/2/15
017–2015	NLA 104: City Circle	29/1/15	8/2/15
018–2015	NLA 502: Sefton Park Jct	29/1/15	8/2/15
020–2015	NLA 410: Sutherland – Wollongong	29/1/15	8/2/15
023–2015	NLA 304: Central – Hornsby	29/1/15	8/2/15
024–2015	NLA 310: Hornsby – Gosford	29/1/15	8/2/15
025–2015	Speno Ultrasonic Testing	5/2/15	15/2/15
026–2015	NLA 508: Sydenham – Sefton Park Junction	5/2/15	15/2/15
031–2015	NLA 216: Mount Victoria	5/2/15	15/2/15
022–2015	NLA 300: Strathfield – Hornsby	12/2/15	23/2/15
028–2015	NLA 312: Gosford	12/2/15	23/2/15
029–2015	NLA 314: Gosford – Broadmeadow	12/2/15	23/2/15
030–2015	NLA 114: Strathfield	12/2/15	23/2/15
028–2015	NLA 312: Gosford	12/2/15	23/2/15
032–2015	NLA 106: Erskineville – Bondi Jct	19/2/15	1/3/15
035–2015	NLA 306: North Sydney	26/2/15	8/3/15
033–2015	NLA 210: Penrith	5/3/15	15/3/15
043–2015	Use of Network Rules Forms	5/3/15	15/3/15
034–2015	Procedures for Trains Entering – Departing Macdonaldtown stabling yard	12/3/15	22/3/15

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036–2015	NLA Explanatory notes	12/3/15	22/3/15
037–2015	NLA Introduction	12/3/15	22/3/15
039–2015	Trial of Track Circuit Occupancy Device (TCOD)	12/3/15	22/3/15
040–2015	OSP 13–Responding to a Medical Emergency on a Train	19/3/15	29/03/15

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# STATUS OF NETWORK MANUALS AND FORMS

## Network Manuals

<b>Title</b>	<b>Status Sheet</b>	<b>Date issued</b>
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### Network Rules

General	10	July 2014
Work on Track	13	July 2014
Train Working	9	July 2014
Systems of Safeworking and Special Working	5	July 2012
Signals and Signs	10	July 2014
Glossary	8	July 2012

### Network Procedures

Procedures	14	July 2014
Forms	9	July 2014

Note, when filing your Network Rules and Procedures they should be comprised of the following amendment packs:

- August 2005 (Total reprint)
- May 2007
- November 2008
- June 2010
- December 2010
- July 2012 (Latest amendment packs. Note, 2 packs were issued)
- July 2014

### Network Local Appendices

Network Local Appendices	9	Dec 2012
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<b>Title</b>	<b>Version</b>	<b>Date issued</b>
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### Operator Specific Procedures

OSP 3	9	July 2014
OSP 4	5	July 2014
OSP 5	6	July 2014
OSP 6	5	July 2014



<b>Title</b>	<b>Version</b>	<b>Date issued</b>
<b>Operator Specific Procedures</b>		
OSP 7	7	July 2014
OSP 8	4	July 2014
OSP 9	6	July 2014
OSP 10	4	July 2014
OSP 11	7	July 2014
OSP 12	7	July 2014
OSP 13	4	July 2014
OSP 14	7	July 2014
OSP 15	6	July 2014
OSP 16	7	July 2014
OSP 17	4	July 2014
OSP 18	6	July 2014
OSP 19	4	July 2014
OSP 20	5	July 2014
OSP 21	6	July 2014
OSP 22	3	July 2014
OSP 23	1	July 2014
OSP 24	1	July 2014
<b>Train Working Procedures</b>		
TWP 100 (New)	3	May 2012
TWP 102 (New)	3	May 2012
TWP 106	3	May 2012
TWP 108 (New)	4	May 2012
TWP 110	3	May 2012
TWP 112	3	May 2012
TWP 114	3	May 2012
TWP 116	3	May 2012
TWP 118 (New)	3	May 2012
TWP 120	3	May 2012
TWP 122	3	May 2012
TWP 124	3	May 2012
TWP 126	3	May 2012
TWP 128 (New)	3	May 2012
TWP 130	3	May 2012
TWP 132	3	May 2012
TWP 134	3	May 2012
TWP 136 (New)	3	May 2012
TWP 138	3	May 2012

<b>Title</b>	<b>Version</b>	<b>Date issued</b>
TWP 142	3	May 2012
TWP 144	5	May 2012
TWP 146	3	May 2012
TWP 148	3	May 2012
TWP 150	3	May 2012
TWP 152	4	May 2012
TWP 154	3	May 2012
TWP 156 (New)	5	May 2012
TWP 158	3	May 2012
TWP 160 (New)	3	May 2012
TWP 162	3	May 2012
TWP 164 (New)	4	May 2012
TWP 166	3	May 2012
TWP 168 (New)	3	May 2012
TWP 170	3	May 2012
TWP 172	4	May 2012
TWP 174 (New)	1	May 2012

## Network Forms

<b>Title</b>	<b>Form version</b>	<b>Date issued</b>
NRF 000 General Information	N/A	July 2014
NRF 002 Track Occupancy Authority	6	July 2014
NRF 003 Infrastructure Booking Authority	4	July 2014
NRF 004 Condition Affecting the Network	3	July 2014
NRF 005 Special Proceed Authority	4	July 2014
NRF 007 Pilot Staff Ticket	3	July 2014
NRF 008 Pilot Staff Notice	3	July 2014
NRF 010 Pilot Staff Working Introduction	3	July 2014
NRF 011 Worksite Warning	3	July 2014
NRF 012 Checklist for an Unsignalled Movement within Consolidated Yard Limits	3	July 2014
NRF 013 Temporary Rail Bond Approval	3	July 2014
NRF 014 Pre-work Briefing	3	July 2014
NRF 015A Worksite Protection Plan	3	July 2014
NRF 015B Worksite Protection Plan for Lookout Working	3	July 2014
NRF 016 Protection Officer's Log Book	2	July 2014
NRF 017 Protection Officer's Diary	2	July 2014

## REQUESTS FOR NETWORK MANUALS AND FORMS

Please regularly check that your Network Manuals and Forms are up to date and include the current status sheet numbers for each section, as listed in this Weekly Notice.

If your manuals do not have the correct status sheets, they have not been properly amended and the Safeworking information will not be up to date.

All Sydney Trains staff issued with Network Manuals and who require regular updates and amendments need to contact their relevant distribution officer, as listed in this Weekly Notice, to have their name and contact details included in the distribution list. This will ensure that you receive all updated Network Manuals and Forms.

All requests to receive Safeworking documentation must be forwarded through your controlling officer to the appropriate distribution officer.

Those outside Sydney Trains can access Safeworking information by visiting the RailSafe website at [www.railsafe.org.au](http://www.railsafe.org.au)

External users who wish to purchase hard copies of the Network Rules and Network Procedures can download an order form from the RailSafe website under Contractors on the top menu bar.

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# DISTRIBUTION OFFICER CONTACT FORM

Are you a new distribution officer? Y / N

Are you replacing the previous distribution officer? Y / N

### Add

Full name:

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Business Group:

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Division:

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Telephone:

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E-mail:

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Full name:

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Please scan and e-mail the completed form to [NRU@transport.nsw.gov.au](mailto:NRU@transport.nsw.gov.au)

Alternatively, the form is available online at the following address:

[www.railsafe.org.au/weekly-notice](http://www.railsafe.org.au/weekly-notice)

### **Notice to Subscribers**

The Weekly Notice is issued every Tuesday and takes effect from the following Monday.

Those who require the Weekly Notice must ensure they receive it and are aware of the changes that affect their work duties and responsibilities.

Group Manager Rules and Compliance  
Sydney Trains  
Level 4, 477 Pitt Street  
Sydney NSW 2000  
Tuesday, 24 March 2015