

forms

# **Special Proceed Authority (SPA)**

#### Introduction

A Special Proceed Authority (SPA) form is used to authorise rail traffic movements when the Proceed Authority normally provided by the system of Safeworking in operation is not available.

## **Numbering forms**

The Network Controller authorising the SPA form must number the form consecutively on a pad by pad basis.

## **Mandatory items**

The following items must be completed:

- 1 SPA Number
- 2 Authority
- **3** As a result of
- 4 Assurances
- **10** Issued to
- **11** Authorised by

## **Item 2 – Authority**

Give clear details of the SPA limits as locations and/or other specified limit.

#### Item 3 – As a result of

Give brief and clear details about why a SPA is needed.



# forms

## **Special Proceed Authority (SPA)**

#### Item 4 – Assurances

Review each assurance and:

- write NA in the assurances box NA if the assurance has been considered but is not applicable, or
- write Y in the assurances box Y if the assurance does apply.

## **Optional items**

Review each item, and:

- put a cross in the numbered box if the item does not apply in this instance, or
- tick the numbered box ✓ if the item applies in this instance, and complete the details.

#### **Item 5 – Worksites**

If the item applies, tick the numbered box **5** and complete the details.

Record details of railway track signal protection in Item 6.

## Item 6 - Railway track signal protection

If the Item applies, tick the numbered box 6 and complete the details.

## **Item 7 – Facing points**

If there are points that need to be set and secured, tick the numbered box 7 and complete the details.

## **Item 8 – Travelling in the wrong running-direction**

Tick the numbered box **8** if the movement is in the wrong running-direction (on a unidirectional line).

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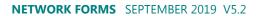


# **Item 9 – Special instructions**

Tick the numbered box **9** if there are further instructions, and complete the details including details of speed restrictions.

## **Effective date**

29 September 2019





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## RailSafe

## **Special Proceed Authority (SPA) – NRF 005**

	Authority is given	en to the Driver of	train No.		UP DN out if not applicable)		line(s)	
	from		YL EYL	km Sig to	очен посиррпсионе)		YL EYL km Sig	i
			(cross out if r	ot applicable)			(cross out if not applicable)	_
	As a result of							
	Assurances Mark each assurance box with either Y (Yes) or NA (Not Applicable) as appropriate  The track within the limits of this authority, excluding within yard limits of attended locations, will be occupied only by authorised rail traffic							
	Affected Signaller's have provided an assurance that unauthorised rail traffic is, or will be, restrained from entering the limits under this authority							
	Effective communication is established between affected Qualified Workers							
	Previously issued Proceed Authorities have been cancelled or fulfilled							
	Obstructions are protected  Current work on track authorities or work on track methods in affected sections are cancelled or fulfilled, or worksites are protected against movements under this authority							
	Unless authorised by the Network Controller, intermediate signal boxes and local control panels in affected sections are not to switch in or out while this authority is in force							
	Qualified Workers known to be affected have been told about the planned movements under this authority							
	Blocking facilities are applied							
	Drivers are, or will be, advised of any known temporary speed restriction requirements							
	Drivers a	re, or will be, advise	d of any known tempo	rary speed restrict	ion requirements			
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