RailSafe

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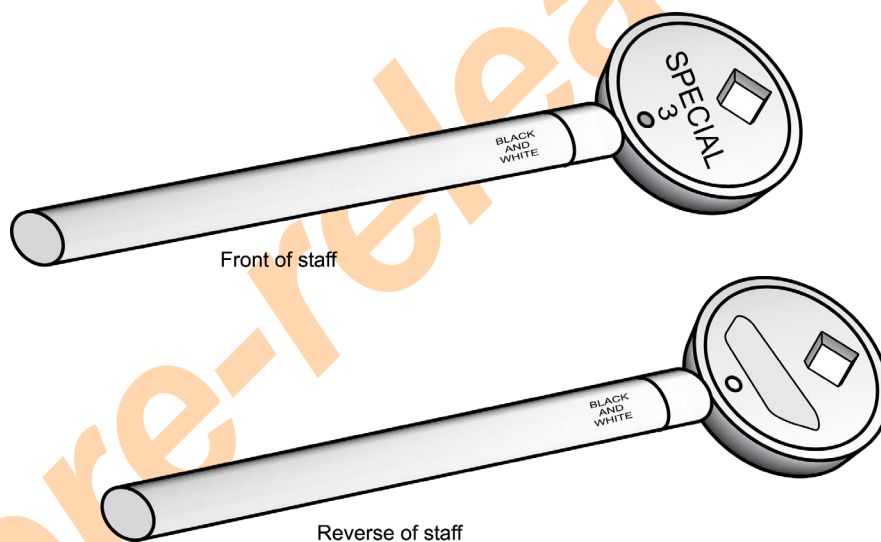
NPR 725

network procedures

Using a large pilot staff

Introduction

Large pilot staffs authorise movements in either direction over a line.

Pilot staffs are numbered and inscribed to identify them. A label receptacle is in the head of each pilot staff.

Front of staff

Reverse of staff

FIGURE 1: Large pilot staff

Authorising pilot staff working

Network Controller

1. Get the necessary assurances for pilot staff working.

2. Tell a Qualified Worker at the entry end of the pilot staff section to prepare a large pilot staff for use.

3. Compile an *NRF 010 Pilot Staff Working Introduction* form to authorise pilot staff working in a defined pilot staff section.

4. Issue the Pilot Staff Working Introduction form to the Signallers at both ends of the pilot staff section.

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☞ **NOTE**

Issue Pilot Staff Working Introduction forms to Qualified Workers at signal boxes switched in during pilot staff working.

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5. Tell affected Signallers about the details and running-direction of the first movement.

6. Record, in permanent form, the time that pilot staff working started.

Preparing a large pilot staff

Qualified Worker at the first entry end

1. Cut a label for the large pilot staff from suitable material.

2. Print the limits of the pilot staff working and:

   • the line for which pilot staff working is authorised, or

   • a reference to item 2 of the *NRF 008 Pilot Staff Notice (PSN)* form.

3. Secure the label in the receptacle in the staff head.

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Entry-end Signaller

1. Compile:

   • an *NRF 008 Pilot Staff Notice (PSN)* form

   • an *NRF 011 Worksite Warning* form, if there are more than six worksites in the affected portion.

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2. If there is to be a following movement:

- give the PSN to the Driver or Track Vehicle Operator of rail traffic ready to depart

- show the correct pilot staff to the Driver or Track Vehicle Operator

- give the Driver or Track Vehicle Operator a completed *NRF 007 Pilot Staff Ticket* form.

3. If the next movement will be from the opposite direction, give the PSN and the pilot staff to the Driver or Track Vehicle Operator of rail traffic ready to depart.

4. If the block is clear, authorise the Driver or Track Vehicle Operator to proceed.

Driver or Track Vehicle Operator

5. Check that the issued PSN and pilot staff, or Pilot Staff Ticket are correct for the section.

6. Give the pilot staff, or the Pilot Staff Ticket, to the exit-end Signaller.

Exit-end Signaller

7. Safeguard the pilot staff, or fulfil the Pilot Staff Ticket.

8. Report the arrival of rail traffic to:

- the entry-end Signaller

- the Network Controller.

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Network Procedures

NPR 721	*Spoken and written communication*
NPR 723	*Using block posts*
NPR 724	*Using clearance locations*
NPR 726	*Using half pilot staffs*
NPR 727	*Using crossovers for special working*
NPR 728	*Operating emergency crossovers*
NPR 745	*Using non-interlocked points*

Effective date

29 September 2019