

# 36

**weekly notice**

Monday, 03 September 2018  
Sunday, 09 September 2018

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## **See online for all Safeworking Information**

[www.railsafe.org.au](http://www.railsafe.org.au)

Safeworking information, including Weekly Notices and SAFE Notices, is available on the RailSafe website.

By accessing Weekly Notices and SAFE Notices online, you will receive safety information more quickly. Weekly Notices remain on the RailSafe website for two years; Permanent and Temporary SAFE Notices remain online as long as they are current.

Anyone needing back issues of Weekly Notices and SAFE Notices should contact the Network Rules unit.

If you are outside Sydney Trains, you can reach the RailSafe website via the following address:

[www.railsafe.org.au](http://www.railsafe.org.au)

Other Safeworking documents, such as Network Rules, Network Procedures, Network Local Appendices, Safeworking Policies, SafeTracks flyers, and contractor information are also available online.

**Director Safety and Standards  
Sydney Trains**

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**PUBLICATION DEADLINES AND SUBMISSION OF ARTICLES**

Dates of the next four Weekly Notices and deadlines for articles are:

<i>Weekly Notice</i>	<i>For Week</i>	<i>Deadline</i>
37	10/09/2018 – 16/09/2018	14/08/2018
38	17/09/2018 – 23/09/2018	21/08/2018
39	24/09/2018 – 30/09/2018	28/08/2018
40	01/10/2018 – 07/10/2018	04/09/2018

To meet printing and distributing schedules, articles for a Weekly Notice must be received by its deadline.

Articles submitted after a deadline will be published in the next issue of the Weekly Notice. This may result in information not being distributed in time for it to be acted upon.

When submitting articles, please include your name, position title, telephone numbers and email address at the end of the articles as shown below:

**Steve Swanson**

Network Rules Specialist

Tel: 0428416505

Email: [stephen.swanson@transport.nsw.gov.au](mailto:stephen.swanson@transport.nsw.gov.au)

**XL KEYS RECALL**



Since **Monday 3 June 2018**, the process for issuing, distribution and custody of XL keys has changed. As a result of this change, Sydney Trains will be recalling all XL keys.

Existing registered key holders will be contacted and asked to surrender their XL key to the applicable Issuing Officer. If you have a XL key and have not been contacted, you should talk to the applicable Issuing Officer as listed in the table below.

Existing XL keys will be replaced with a new key featuring a unique serial number. This Serial number will be recorded against the individual key holder in a centralised register.

Individuals will no longer be able to order these keys from Clyde Logistics, keys must now be ordered through authorised issuing officers.

Issuing Officers	Issues keys to
Manager Service Delivery Response	Incident Rail Commanders
	Area Managers Signal Box Operations
Principal Engineer Signalling Integrity	Signal Engineers
Director Safety and Standards Sydney Trains	Operations Safeworking Supervisors
	Other specially authorised positions

Existing keyholders must surrender their XL key by 31 August 2018. *After 1 September 2018*, any unnumbered key within the Sydney Trains network will be considered unauthorised. Any person found in possession of an unnumbered XL key will have the key confiscated and may be subject to disciplinary action.

For more information about XL keys you can view the Network Standard "*Issue and Use of XL Keys within the Sydney Trains Network*" at [railsafe.org.au](http://railsafe.org.au) or forward any questions to the Network Rules unit at [NRU.transport.nsw.gov.au](mailto:NRU.transport.nsw.gov.au)

## **CAMPBELLTOWN POWER UPGRADE**

Commencing at 0800 hours on **Saturday, 1 September 2018**, and continuing until 1300 hours on Saturday, 1 September 2018, electrical board servicing signals power and the station power will be isolated and worked on. The following services will be affected;

- Control / indication of all signals, points and track circuits within Minto Yard, Minto – Campbelltown Automatic Section and Campbelltown Yard (including Macarthur). Work trains and hi-rail plant must clip and lock points prior to passing through any points during this period, in accordance with SAFE NOTICE 267 – 2018
- Signal box general light and power.

**Chris Newton**

Project Manager

Information, Infrastructure and Programs

Mob: 0418 403 857

## STATUS OF TOM NOTICES

<i>Number</i>	<i>Title</i>	<i>Issued</i>	<i>Effective</i>
001 – 2007	Introduction of TOM Notices	13/09/07	13/09/07
018 – 2007	Emergency equipment boxes Rail	01/11/07	19/11/07
001 – 2012	OMET 266: Operation of Y-Set Trains	02/02/12	12/02/12
010 – 2012	48 Class: Train Operations Manual (TOM)	25/10/12	04/11/12
003 – 2013	48 Class: Wheels	07/02/13	10/02/13
015 – 2013	OMET 200: Minimum Standards for Electric Trains	30/05/13	09/06/13
002 – 2014	OMET 220: Wheelslip light indications	20/02/14	02/03/14
005 – 2014	Operation of T-Set (Tangara) Train fitted with ATP equipment	03/04/14	14/04/14
004 – 2016	OMET 262: Failure of Train Management System	14/07/16	24/07/16
001 – 2017	Incorporation of Waratah, Oscar and Millennium TOM Notices and SAFE Notices into the TOM	19/01/17	29/01/17
003 – 2017	Exception to TWP 100	19/01/17	29/01/17
007 – 2017	WAR 208: Main Power Faults	30/03/17	09/04/17
005 – 2017	TWP 150: Damaged or Missing Window Glass	06/04/17	16/04/17
009 – 2017	Operation of H-set (OSCAR) trains fitted with ATP	25/05/17	04/06/17
008 – 2017	TWP 176: Wayside Train Condition Monitoring	06/07/17	16/07/17
004 – 2017	TWP 174 Ice Radio	20/07/17	31/07/17
015 – 2017	Train crew relieved in service & relay driver	08/11/17	19/11/17
016 – 2017	WAR 030 Minimum Standards	23/11/17	03/12/17
018 - 2017	Amendment to OMET 200	14/12/17	24/12/17
003 - 2018	Trial of Millennium trains fitted with ATP	21/06/18	01/07/18
002 – 2018	Trial of Waratah trains fitted with ATP	26/04/18	06/05/18
011 - 2018	Trial of C-Set trains fitted with ATP	19/07/18	29/07/18
012 - 2018	Control Circuit Failure	23/08/18	02/09/18

**STATUS OF PERMANENT SAFE NOTICES**

<i>Number</i>	<i>Title</i>	<i>Issued</i>	<i>Effective</i>
004 - 2018	Trial of Signal Key Switches	15/02/18	25/02/18
005 - 2018	Trial of worksite delineation markers	22/03/18	01/04/18
006 - 2018	Network Communications	17/05/18	27/05/18
007 - 2018	Unreliable track circuit operation	10/05/18	20/05/18
008 - 2018	Shared Corridor Protocols – MFN - SSFL	30/04/18	10/05/18
009 - 2018	Operation of passenger F1	24/05/18	07/06/18
010 - 2018	Planning & Management at abutting interface	02/07/18	12/07/18
011 - 2018	NPR 711 – Using lookouts	10/07/18	20/07/18
013 – 2018	Kembla Grange - Kiama	04/08/18	14/08/18

**Steve Swanson**  
Network Rules Specialist  
Tel: 0428416505  
Email: [stephen.swanson@transport.nsw.gov.au](mailto:stephen.swanson@transport.nsw.gov.au)



## STATUS OF NETWORK MANUALS AND FORMS

### Network Manuals

<b><i>Network Local Appendices</i></b>	RailSafe Website	Online documents
<b><i>Operator Specific Procedures</i></b>	RailSafe Website	Online documents
<b><i>Network Rules</i></b>	RailSafe Website	Online documents
<b><i>Network Procedures</i></b>	RailSafe Website	Online documents
<b><i>Forms</i></b>	RailSafe Website	Online documents (or order as applicable)

<i>Title</i>	<i>Status Sheet</i>	<i>Date issued</i>
<b><i>Train Working Procedures</i></b>		
TWP 100 (New)	4	November 2015
TWP 102	3	May 2012
TWP 106	3	May 2012
TWP 108	4	May 2012
TWP 110	3	May 2012
TWP 112	3	November 2015
TWP 114 (New)	4	May 2012
TWP 116	3	November 2015
TWP 118 (New)	4	May 2012
TWP 120	3	May 2012
TWP 122	3	May 2012
TWP 124	3	May 2012
TWP 126	3	May 2012
TWP 128	3	May 2012
TWP 130	3	May 2012
TWP 132	3	May 2012
TWP 134	3	May 2012
TWP 136 (New)	4	November 2015
TWP 138 (New)	4	November 2015
TWP 142	3	May 2012
TWP 144	5	May 2012
TWP 146	3	May 2012
TWP 148	3	May 2012
TWP 150 (New)	4	November 2015
TWP 152 (New)	4	November 2015
TWP 154	3	May 2012
TWP 156 (New)	6	November 2015
TWP 158	3	May 2012
TWP 160 (New)	4	November 2015
TWP 162	3	May 2012
TWP 164	4	May 2012
TWP 166	3	May 2012
TWP 168	3	May 2012
TWP 170	3	May 2012
TWP 172	4	May 2012
TWP 174 (New)	2	November 2015
TWP 176 (New)	1	November 2015
TWP 182 (New)	1	November 2015
TWP 184 (New)	1	November 2015
TWP 188 (New)	1	November 2015

## REQUESTS FOR NETWORK MANUALS AND FORMS

Please regularly check that your Network Manuals and Forms are up-to-date and include the current Status Sheet numbers for each section, as listed in the most recent Weekly Notice.

If your manuals do not have the correct Status Sheets, they have not been properly amended and the Safeworking information will not be up-to-date.




All Sydney Trains staff issued with Network Manuals and who require regular updates and amendments need to contact their distribution officer, as listed in the most recent Weekly Notice, to have their name and contact details included in the distribution list. This will ensure that you receive all updated Network Manuals and Forms.

All requests to receive Safeworking documentation must be forwarded through your controlling officer to the appropriate distribution officer.



Those outside Sydney Trains can access Safeworking information by visiting the RailSafe website at [www.railsafe.org.au](http://www.railsafe.org.au)

**DISTRIBUTION OFFICERS****Sydney Trains****Safety and Environment****Maria Economou**



Safety Support

 2 4502 2 1840 Maria.Economou@transport.nsw.gov.au**Operations****Gary Poulson**


Team Leader TCAC

 9379 1702 gary.poulson@transport.nsw.gov.au**Martin Bollmann**


Area Manager - Hornsby

 36513 Martin.Bollmann@transport.nsw.gov.au**Paul Bartolo**


Crew Manager – Blacktown/Richmond

 42828 Paul.Bartolo@transport.nsw.gov.au**Emma Bunting**


Area Manager - Flemington

 9536 8844 emma.bunting@transport.nsw.gov.au**Paul Bartolo**

Area Manager - Blacktown

 25938 Paul.Bartolo@transport.nsw.gov.au**David Allison**

Area Manager - Mortdale


 42624 david.allison@transport.nsw.gov.au**Matthew Quinn**

Area Manager – Cronulla/Waterfall



Tel: 69378

 matthew.quinn@transport.nsw.gov.au**Mark Karouche**

Area Manager - Campbelltown/Leppington

 91755 MARWAN.KOUROUCHE@transport.nsw.gov.au**Rhys Blakey**


Crew Manager Hornsby/North Sydney

 9224 2044 rhys.blakey@transport.nsw.gov.au**Anthony Robb**


Crew Manager Penrith

 42084 Anthony.robb@transport.nsw.gov.au**Hana Farhat**



Business Support Officer

 39435 Hana.Farhat2@transport.nsw.gov.au**William Morrison**

Signal Box Operations — North

 9 1057 William.Morrison@transport.nsw.gov.au**Greg Oxley**


Operations - Rail Management Centre (RMC)

 9 4255 9 4438 Greg.Oxley@transport.nsw.gov.au**Nick Hayek**

Crew Manager - Auburn

 35982 nick.hayek@transport.nsw.gov.au**Fiona Eid**

Administration Assistant Central

 9379 4489 fiona.eid@transport.nsw.gov.au

**Rochelle Takai**

Administration Support Campbelltown  
☎ 0407976529  
✉ rochelle.takai@transport.nsw.gov.au

**Jason Cooper**

Customer Service — Central  
☎ 9 2776 9 3168  
✉ Jason.Cooper@transport.nsw.gov.au

**Megan McRae**

Customer Service - North West  
☎ 9848 9850  
✉ megan.mcrae@transport.nsw.gov.au

**Mario Chalouhi**

Train Crew Standards Manager  
☎ 42616  
✉ Mario.Chalouhi@transport.nsw.gov.au

**Mohamad Chahine**

Signal Box Operations - Sydenham  
☎ 37705  
✉ Mohamad.Chahine@transport.nsw.gov.au

**Ashraf Riyadh**

Customer Service – Illawarra  
☎ 27728  
✉ Mohamad.Chahine@transport.nsw.gov.au

**Megan Parker**

Service Delivery Response  
☎ 04191226502  
✉ megan.parker@transport.nsw.gov.au

**Maintenance****Fleet Maintenance****Hoshedar Movdawalla**

Fleet Maintenance Sydney Trains  
☎ 2 0532 2 1274  
✉ HOSHEDAR.MOVDAWALLA@transport.nsw.gov.au

**Ram Ramaswamy**

Fleet Maintenance Sydney Trains  
☎ 2 0523 2 1274  
✉ RAMYAVARAN.RAMASWAMY@transport.nsw.gov.au

**Network Maintenance****Shannon Newton**

Track Access Coordinator – North  
☎ 95363791  
✉ Shannon.Newton@transport.nsw.gov.au

**Xerxes Francia**

Track Access Coordinator – North  
Hornsby Network Base  
☎ 3 6740  
✉ Xerxes.Francia@transport.nsw.gov.au

**Jonathan Barnes**

Track Access Coordinator – West  
Blacktown Network Base  
☎ 87512  
✉ Jonathan.Barnes@transport.nsw.gov.au

**Ennio Soster**

SCE  
Project Delivery Electrical  
☎ 25236 25917  
✉ ENNIO.SOSTER@transport.nsw.gov.au

**Daljit Kaur**

Infrastructure Maintenance — Facilities  
☎ 2 5922 2 5950  
✉ Daljit.Kaur@transport.nsw.gov.au

**Adrian Aquilina**

Team leader - Strathfield Mains  
☎ 97526610  
✉ adrian.aquilina@transport.nsw.gov.au

**Christina Morgan**

Administration Support  
ICON  
☎ 9379 6051  
✉ Christina.Morgan@transport.nsw.gov.au

**Lorinda Melvin**

Administration Support  
☎ 0439510480  
✉ lorinda.melvin@transport.nsw.gov.au

**Edward Lusik**

Team Leader Signals  
CBD

☎ 95368135

✉ [edward.lusik@transport.nsw.gov.au](mailto:edward.lusik@transport.nsw.gov.au)

**Major Works****Greg Page**

Infrastructure Track

☎ 25375

✉ [gregory.page@transport.nsw.gov.au](mailto:gregory.page@transport.nsw.gov.au)

**Michael Warner**

Signals and Electricity

☎ 9848 9333

✉ [michael.warner@transport.nsw.gov.au](mailto:michael.warner@transport.nsw.gov.au)

**Logistics & Supply Chain****Murari Singh**

Contract Assurance Administrator

☎ 02 9848 9698

✉ [Murari.Singh@transport.nsw.gov.au](mailto:Murari.Singh@transport.nsw.gov.au)

**Asset Management****Anurag Nehra**

Operations Safeworking Supervisor

☎ 0429 362419

✉ [anrag.nehra@transport.nsw.gov.au](mailto:anrag.nehra@transport.nsw.gov.au)

**Engineering & System Integrity****Teresa Sitjar**

Signalling & Control Systems

☎ 42458

✉ [Teresa.Sitjar@transport.nsw.gov.au](mailto:Teresa.Sitjar@transport.nsw.gov.au)

**Yass Zahab**

Geotechnical Services

☎ 2 7589 2 7786

✉ [Yassine.El-Zahab@transport.nsw.gov.au](mailto:Yassine.El-Zahab@transport.nsw.gov.au)

**Peter Nilon**

Survey Group

☎ 9848 9904

✉ [peter.nilon@transport.nsw.gov.au](mailto:peter.nilon@transport.nsw.gov.au)

**Richard Agostino**

C and CS

☎ 2 0875 9 2137

✉ [Richard.Agostino@transport.nsw.gov.au](mailto:Richard.Agostino@transport.nsw.gov.au)

**Human Resources****Robert Neloski**

Training — Learning and Development

☎ 2 7567

✉ [robert.neloski@transport.nsw.gov.au](mailto:robert.neloski@transport.nsw.gov.au)

**Finance and Corporate Services****Graham Church**

Compliance and Review Unit

☎ 4 2143 5 0321

✉ [Graham.Church@transport.nsw.gov.au](mailto:Graham.Church@transport.nsw.gov.au)

**NSW TrainLink****Adam Tonkin**

Operational Improvement Manager

☎ 8574 2960 0417694249

✉ [ADAM.TONKIN@transport.nsw.gov.au](mailto:ADAM.TONKIN@transport.nsw.gov.au)

**Ashley Brandse**

Associate Director Operations North & Central

☎ 4962 9820

✉ [ASHLEY.BRANDSE@transport.nsw.gov.au](mailto:ASHLEY.BRANDSE@transport.nsw.gov.au)

**Emma Abernathy**

Area Manager Newcastle

Tel: 4907 7540 0437308515

✉

[EMMA.ABERNATHY@transport.nsw.gov.au](mailto:EMMA.ABERNATHY@transport.nsw.gov.au)

**Netti Byrnes**



Area Manager Central Coast

☎ 43499210 0458261501



✉ [Annette.Byrnes@transport.nsw.gov.au](mailto:Annette.Byrnes@transport.nsw.gov.au)

**Robert Blanch**


Area Manager Hunter &amp; Regional North

 43499210 0458261501 ROBERT.BLANCH@transport.nsw.gov.au**Leisa Case**



Area Manager Central Intercity

  0429900371 Annette.Byrnes@transport.nsw.gov.au**Dwayne Purcell**


Area Manager Central Regional

 0428670580 DWAYNE.PURCELL@transport.nsw.gov.au**Michael Dorrian**


Area Manager South Coast

  0439743316 Michael.dorrian@transport.nsw.gov.au**Tiffany Glasgow**



Area Manager West

 0439743316 Tiffany.glasgow@transport.nsw.gov.au**Ian Mondon**

Area Manager South Main

 0427016255**Tod James**

Shift Manager Taree

 65924786 tod.james@transport.nsw.gov.au

**NOTICE TO SUBSCRIBERS**

The Weekly Notice is issued every Tuesday, and takes effect on the following Monday.

Those who require the Weekly Notice must ensure that they receive it and are aware of the changes that affect their work duties and responsibilities.

**Director Safety and Standards**

Sydney Trains

Level 4, 36-46 George Street

Burwood NSW 2134

Tuesday, 21 August 2018